HARRIS School Solutions

HSS
Webinar
December 14, 2017

1099 for Tax Year 2017

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 for Tax Year 2017

Overview

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 Processing Release Overview

- The 1099 software is updated annually.
- The release of the Tax Reporting software for 2017 is designated as TX17.

HARRIS School Solutions

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Financial Solutions

2017 Form 1099-MISC

- 2017 Form 1099-MISC reports payments for services.
- Reports vendors that are flagged for 1099 reporting.

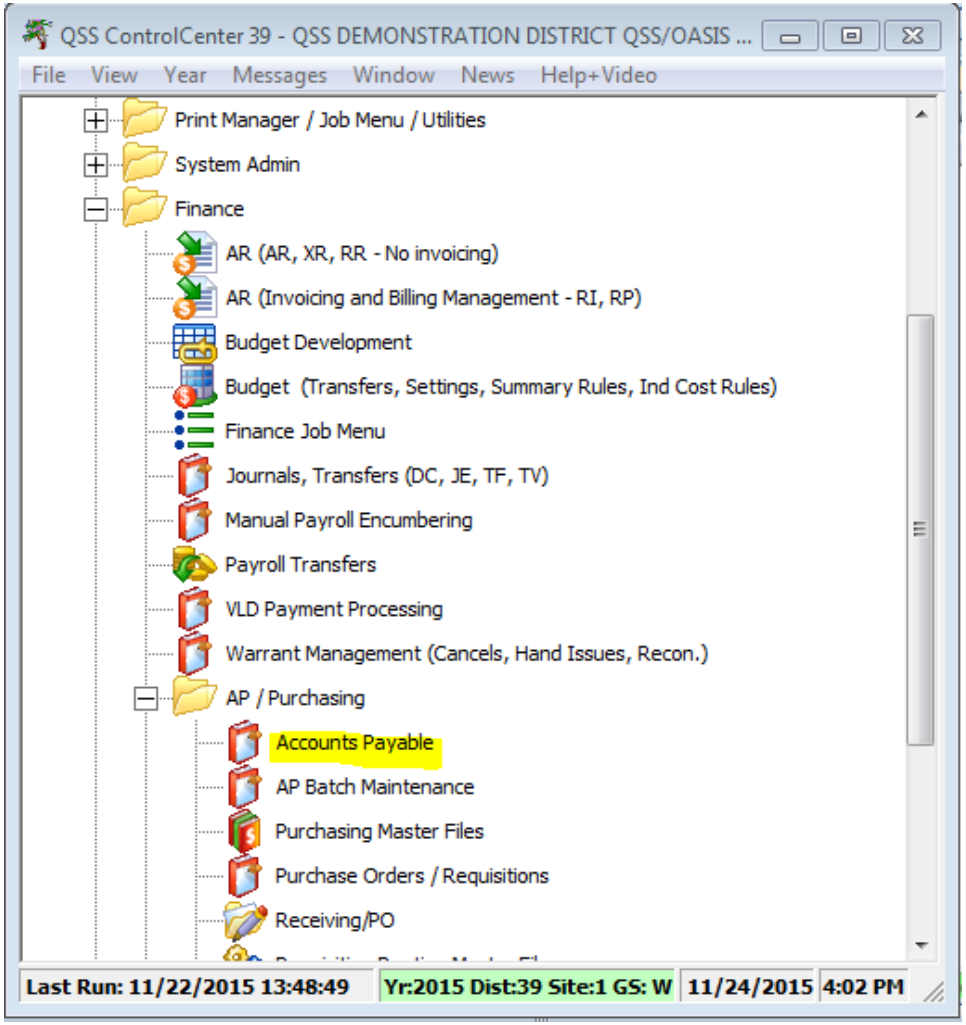
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

How 1099 Processing Works

- Extract 1099-MISC data from A/P transactions processed in calendar year 2017.
- Enter additional data for payments not transacted via QSS A/P software.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

QCC Finance Module A/P Branch AAUPDT available year round

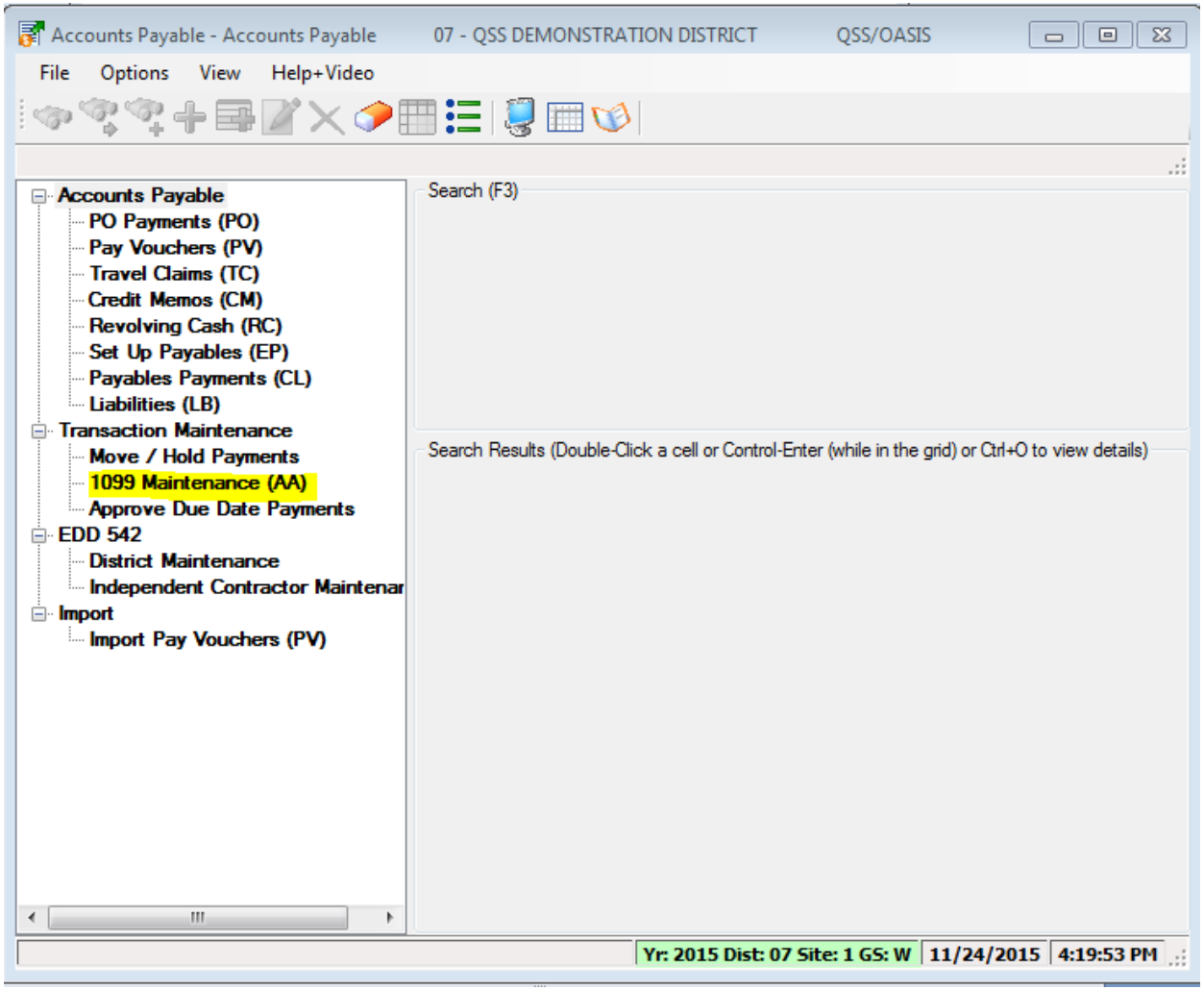


HARRIS School Solutions

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Financial Solutions

1099 Maintenance

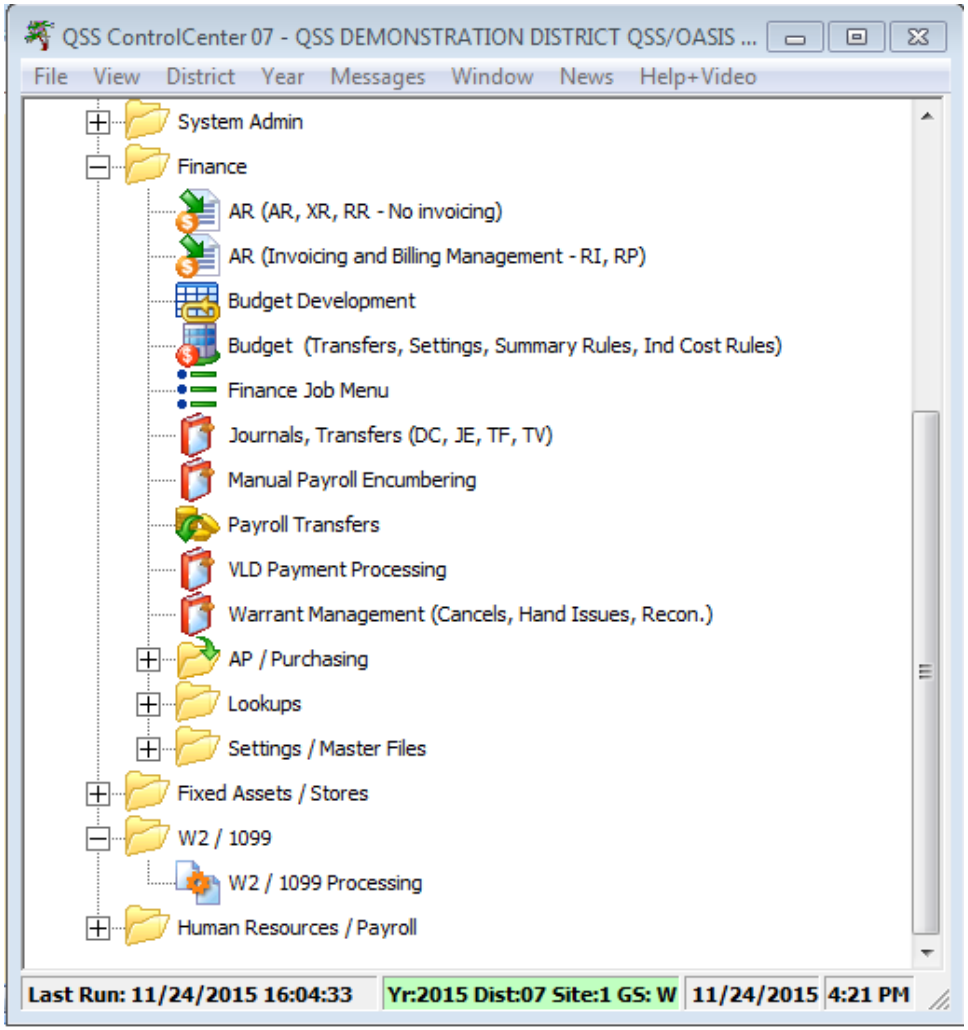


HARRIS School Solutions

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Financial Solutions

1099 Processing Branch



HARRIS School Solutions

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Financial Solutions

2017 1099 Task List

1099 Task List

TASK	WHAT	WHEN	HOW
1-T	Install current year's 1099 programs; set up user security	Dec.	
2-T	Create data file (KSAM file) for Additional Data program (Version H only)	Dec.	y17ten99prep command
3-T	Create or copy control files	Dec.	
4-AP	Print prelist based on vendor TINs; check for acceededuracy	Jan.	1099-Misc Prelist (TNSB17)
5-AP	*OPTIONAL*—Edit flags as needed	Jan.	1099 Maintenance (AA transactions)
6-AP	*OPTIONAL*—Edit vendor information as needed	Jan.	Vendor Maintenance
7-AP	*OPTIONAL*—Add/Edit additional data as n	Jan.	1099-Misc Prelist (TNSB17)
AP	*Repeat from Task 4-AP until accurate*	Jan.	
8-T	Extract AP payment records from GLDSYS database	Jan.	y17ten99ext command
9-T	Merge AP and Additional Data records for extract file	Jan.	y17ten99mrg command
10-T	Filter amount cutoffs by TIN	Jan.	y17ten99filter command
11-T	Print final prelist	Jan.	y17ten99rpt command

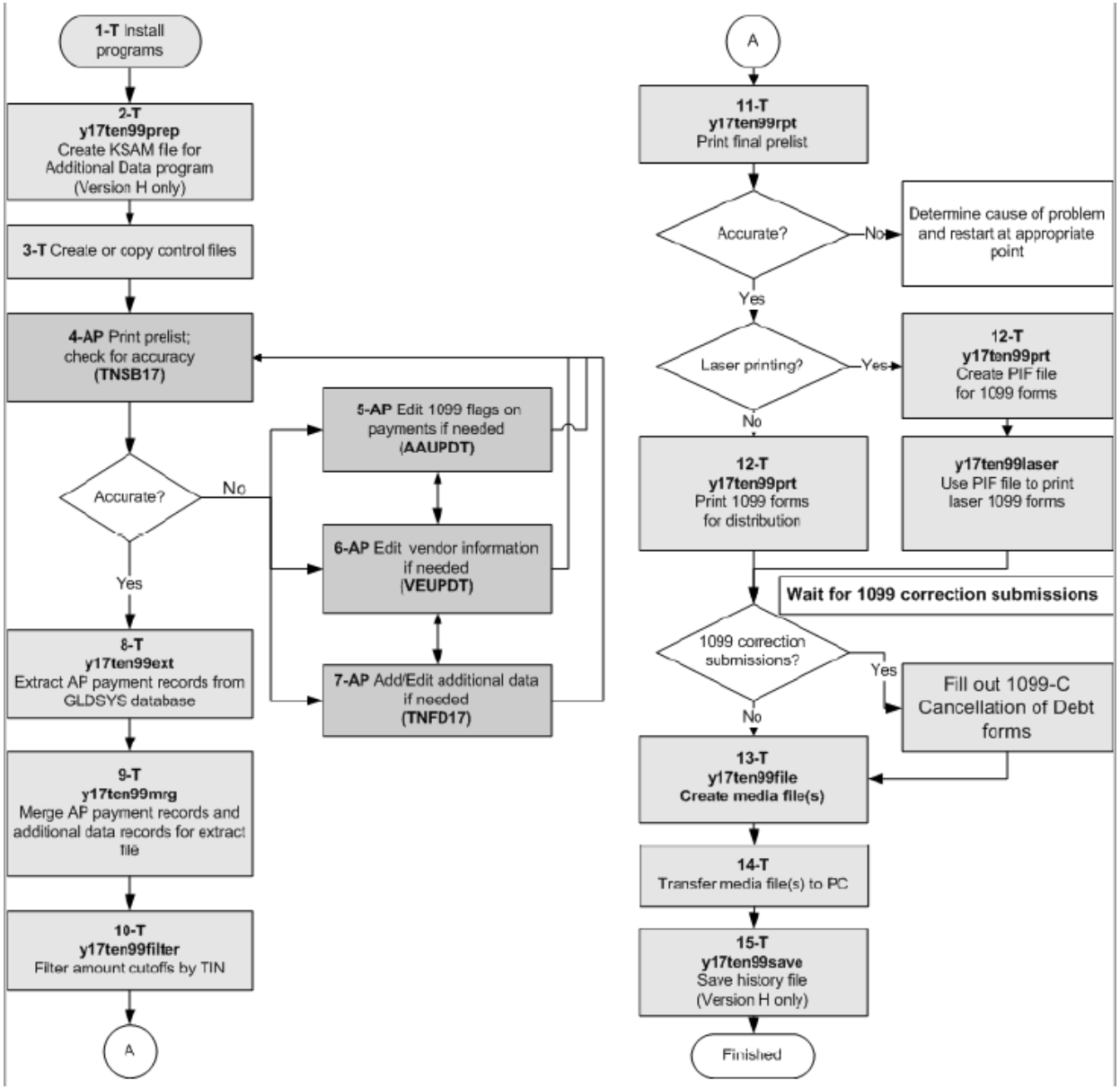
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

2017 1099 Task List (Continued)

AP	*Check prelist; repeat from Task 4-AP until accurate*	Jan.	
12-T	Print and distribute 1099 forms	By 1/31	y17ten99rpt command
T	Print and distribute 1099 laser forms	By 1/31	y17ten99laser command
13-T	Create electronic transmittal file	By 1/31	y17ten99file command
14-T	Transfer transmittal file to PC	By 1/31	
15-T	Save history file (Version H only)		y17ten99save command

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 Task Flowchart



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 for Tax Year 2017

Vendor Data
&
Reportable Payments

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

A/P Vendor Definition

- Vendors can be external agents that sell goods and /or services.
- Vendors can be employees receiving reimbursements.

HARRIS School Solutions

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Financial Solutions

Reportable 1099 Payments

- Payments to Independent Contractors
- Payments to Attorneys

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099-MISC Vendor Address Printing

- Regular Address (Default for printing)
- Remit Address (Custom configuration)
- Designated Additional Address (Custom configuration)

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099-MISC Vendor Flagging

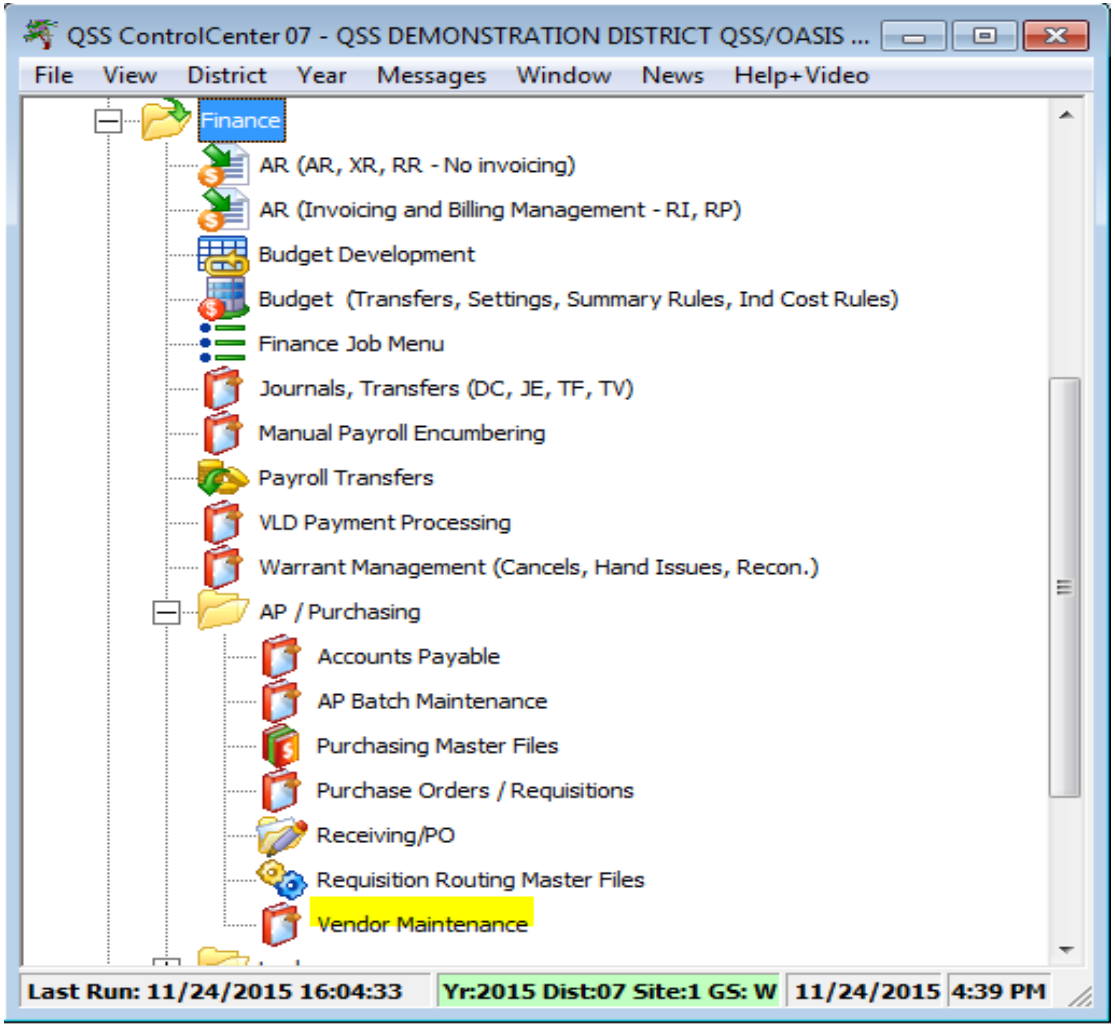
- Vendor Master File 1099 field must contain “Y”
- Taxpayer ID Number (TIN) entry
- Taxpayer ID Name (if different from regular Vendor Name)

HARRIS School Solutions

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

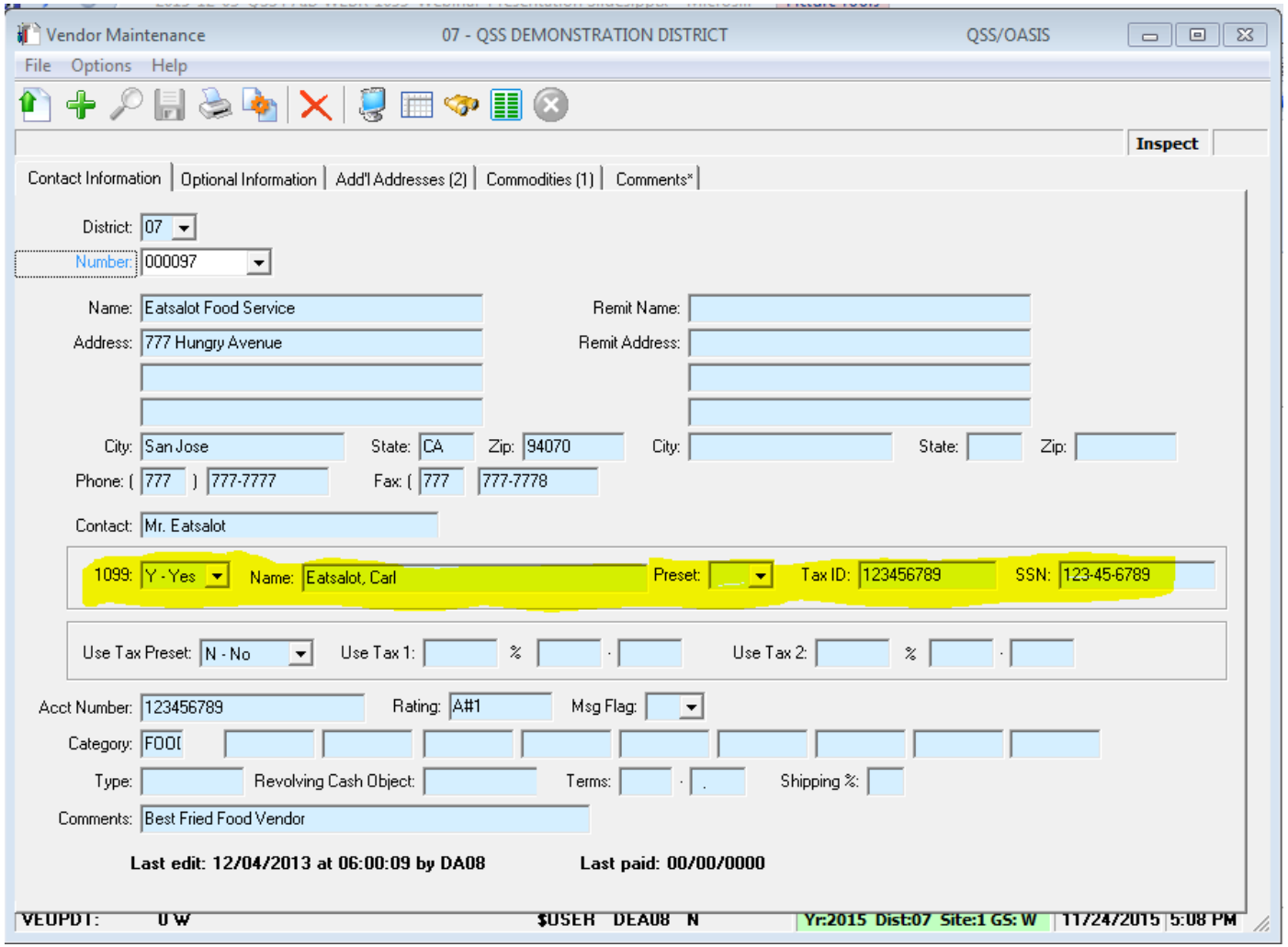
Financial Solutions

Vendor Master File Maintenance



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Vendor Master File
1099-MISC fields



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

“1099” Program Option

1099 codes for the Edit Data box

CODE	EXPLANATION
1	Rent
2	Royalties
3	Other Income
4	Federal Income Tax Withheld
6	Medical and Health Care Payments
Y or 7	Nonemployee Compensation
D	Excess Golden Parachute Payments (corresponding to Box 13 on the 1099-MISC form)
E	Gross Proceeds Paid to an Attorney (corresponding to Box 14 on 1099-MISC form)
G	State Tax Withheld (corresponding to Box 16 on 1099-MISC form)
H	State Income (corresponding to Box 18 on 1099-MISC form)

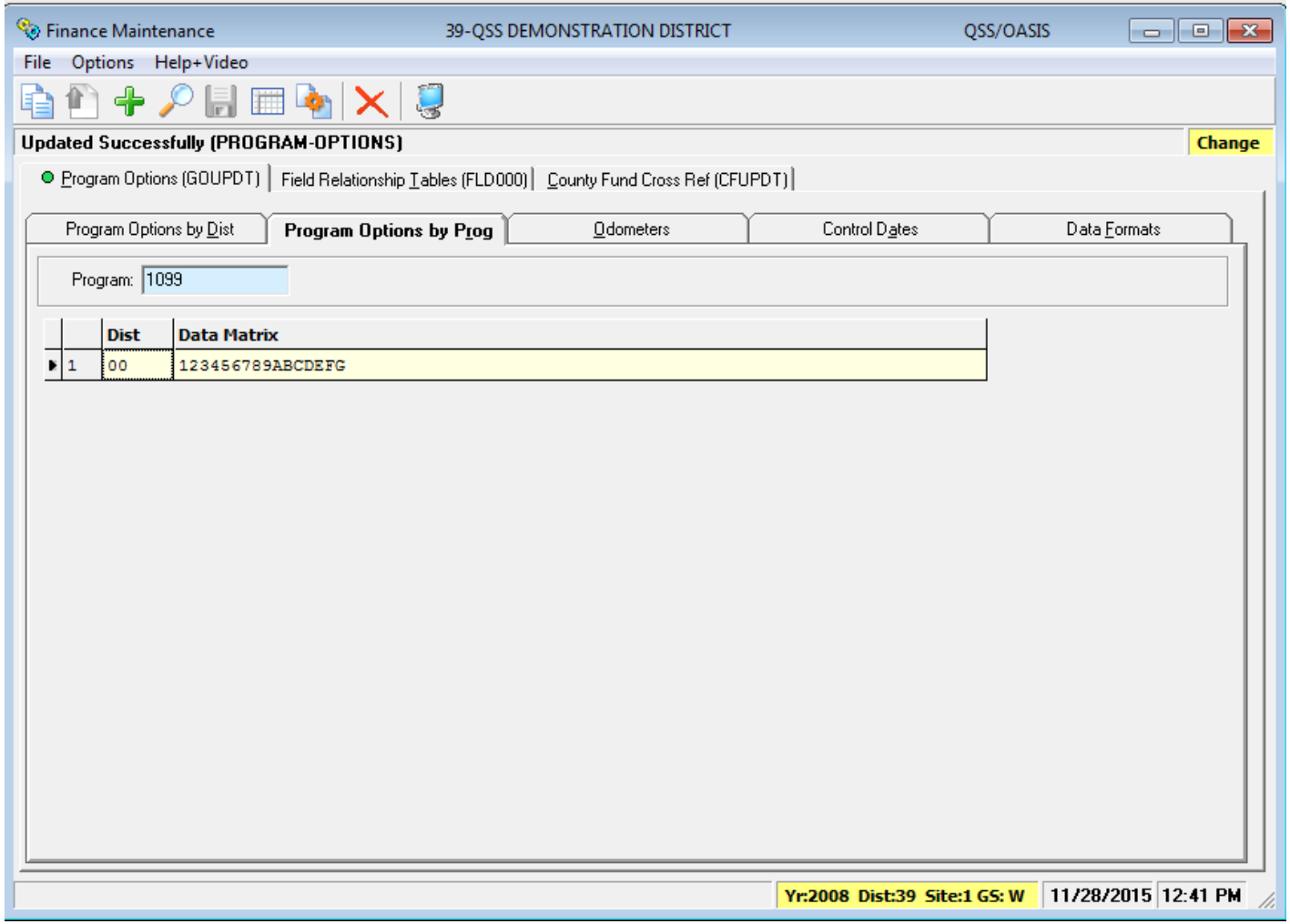
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Posting Attorney Fees and Gross Proceeds to the Correct 1099 Box.

- Attorney fees post into Box 7.
- Attorney Gross Proceed payments should be reported in Box 14.

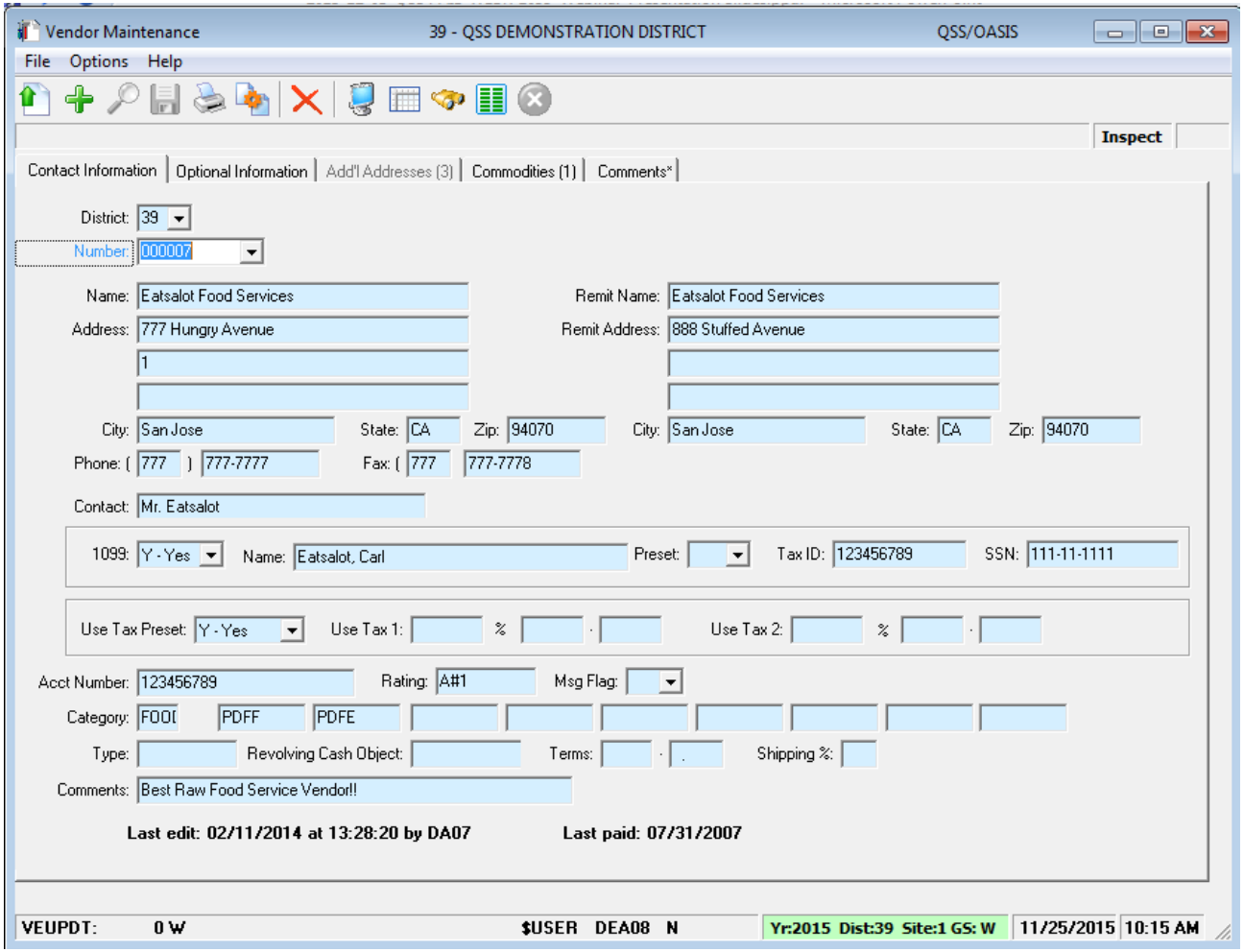
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

“1099” Program Option



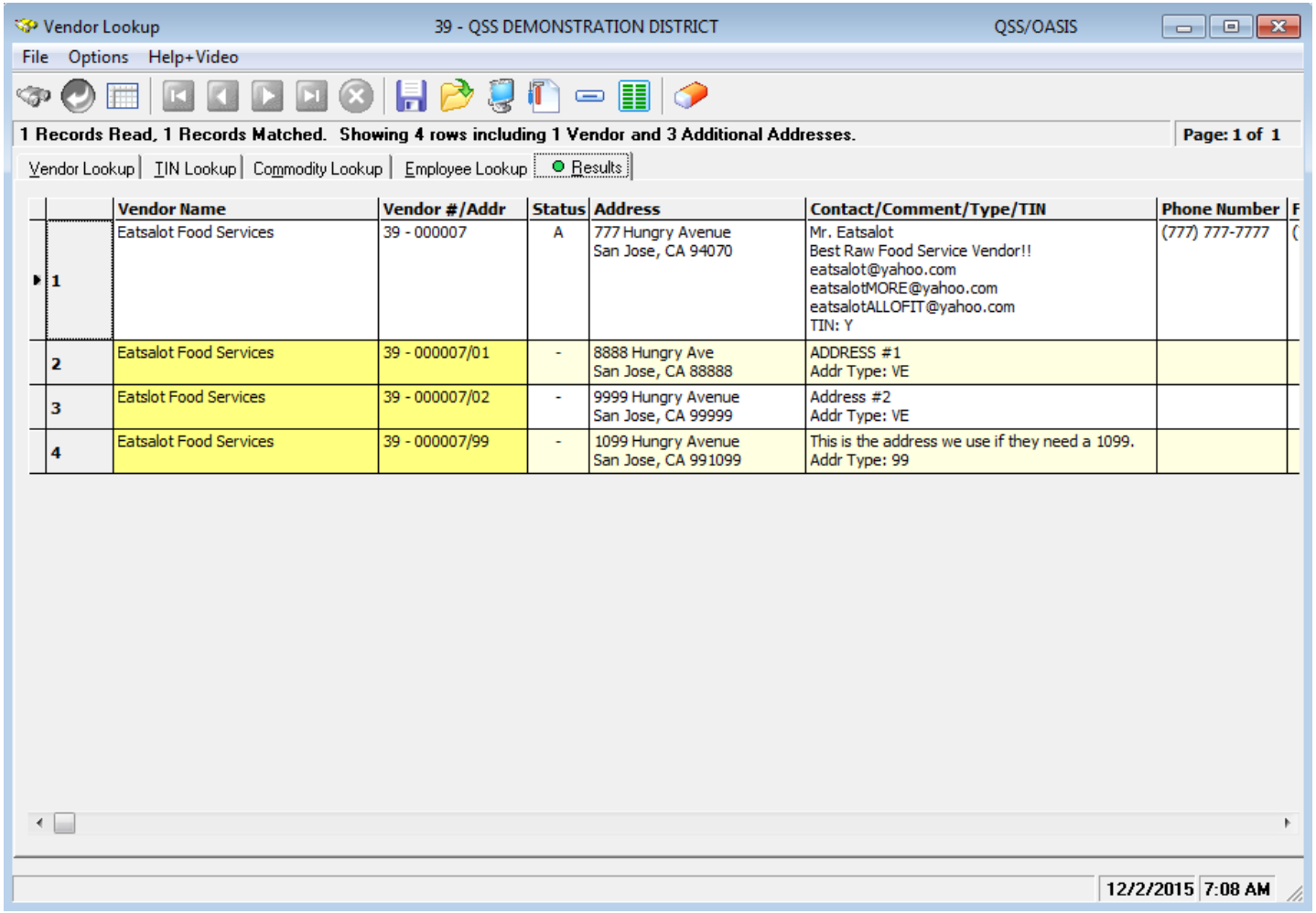
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 6-AP
Edit Vendor Information



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Address 99 Usage

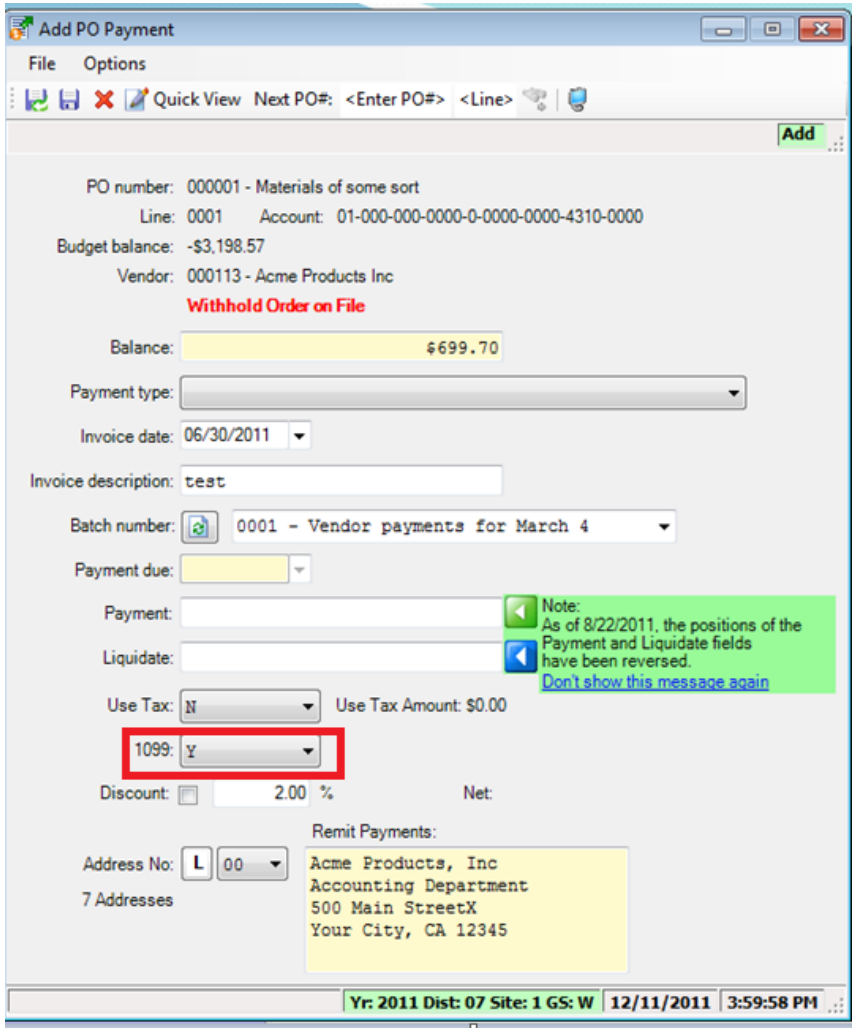


	Vendor Name	Vendor #/Addr	Status	Address	Contact/Comment/Type/TIN	Phone Number
1	Eatsalot Food Services	39 - 000007	A	777 Hungry Avenue San Jose, CA 94070	Mr. Eatsalot Best Raw Food Service Vendor!! eatsalot@yahoo.com eatsalotMORE@yahoo.com eatsalotALLOFIT@yahoo.com TIN: Y	(777) 777-7777
2	Eatsalot Food Services	39 - 000007/01	-	8888 Hungry Ave San Jose, CA 88888	ADDRESS #1 Addr Type: VE	
3	Eatslot Food Services	39 - 000007/02	-	9999 Hungry Avenue San Jose, CA 99999	Address #2 Addr Type: VE	
4	Eatsalot Food Services	39 - 000007/99	-	1099 Hungry Avenue San Jose, CA 991099	This is the address we use if they need a 1099. Addr Type: 99	

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

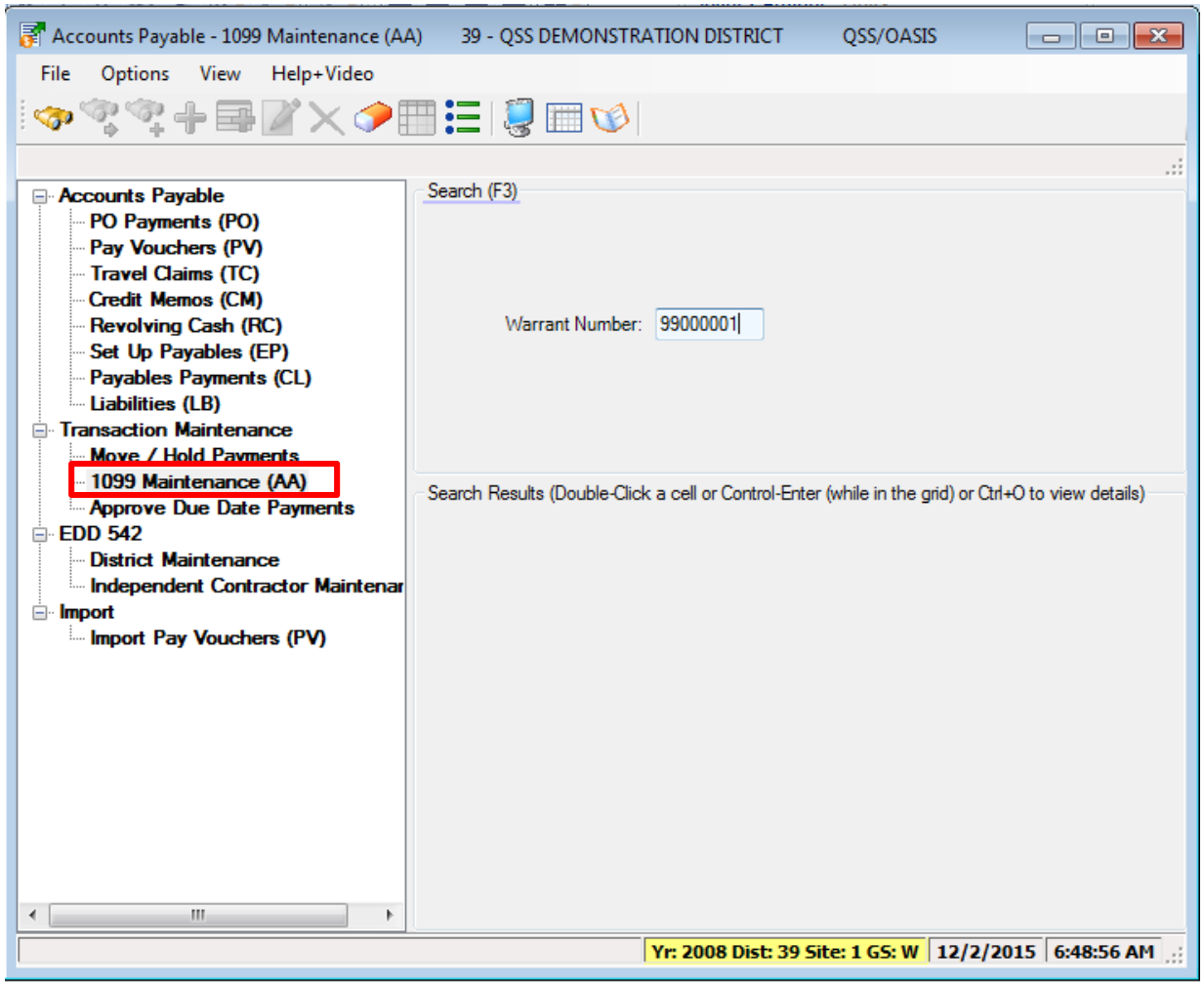
PO Payment Add

Automatic Flagging of 1099 Vendor Payments



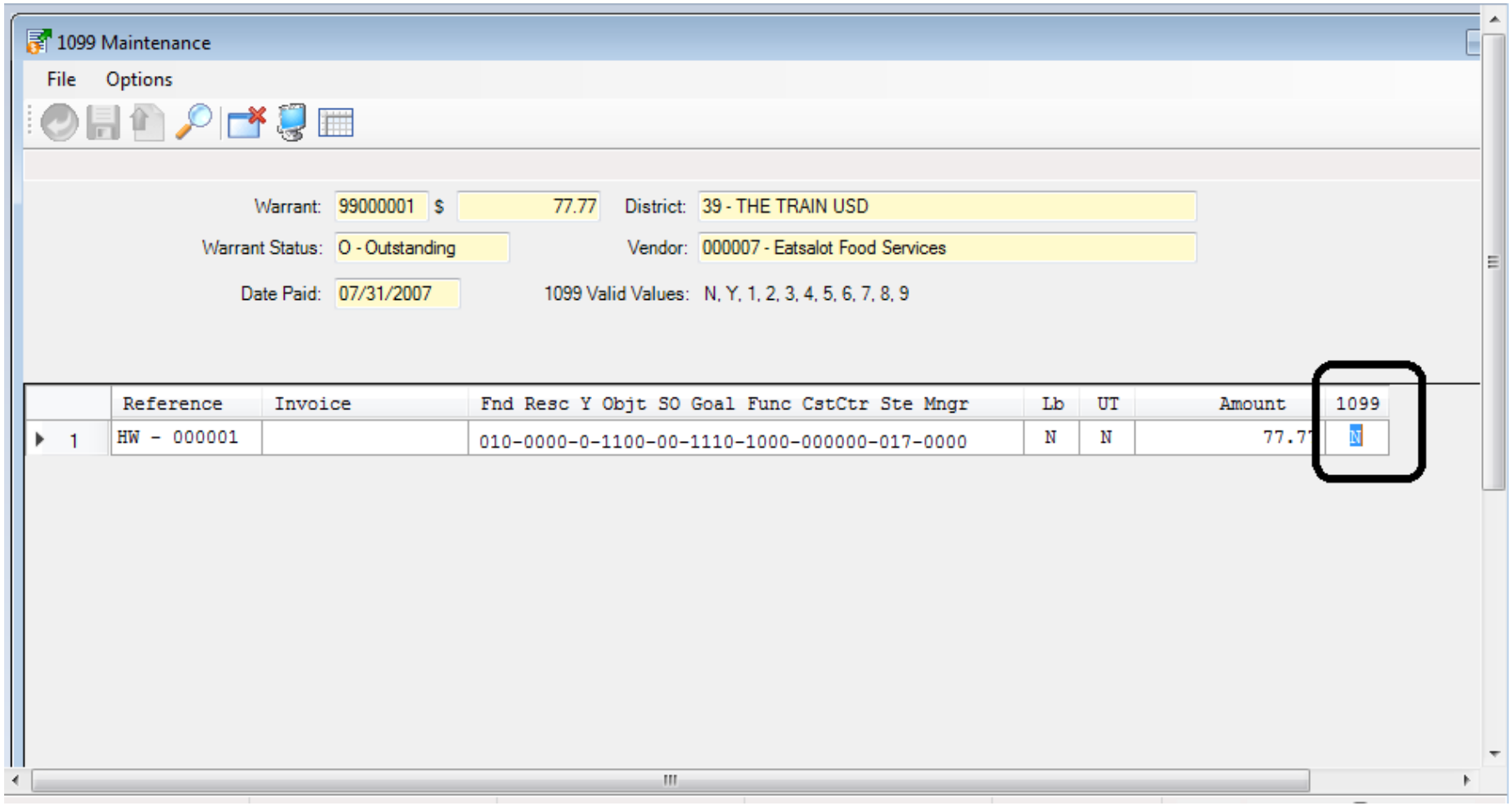
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Update 1099 Payment Lines by Warrant Number



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Update 1099 Payment Lines by Warrant Number



HARRIS School Solutions
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.
Financial Solutions

1099 for Tax Year 2017

TX17 Installation

&

Setup

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 1-T Version H: Install 2016 1099 Release

Task 1-T for Version H: Installation of TX16 Release

- Step 1—Obtain User Manuals from the QSS Web Site
- Step 2—Distribute Materials
- Step 3—Download the TX16 Installation File from QSS Web Site
- Step 4—Transfer and Restore Installation File to Your HP e3000
- Step 5—Build New Release and Archive Groups
- Step 6—Restore Files
- Step 7—Archive Current Versions of Released Files
- Step 8—Integrate Release Files into Standard Groups
- Step 9—Move Updated Files into Production
- Step 10—Copy Process Control and Printer Environment Files
- Step 11—Move W2 Transmittal File Program into Production
- Step 12—Copy Last Year's Control Files
- Step 13—Modify UDCMENU
- Step 14—Integrate W2 and 1099 UDCs for 2016
- Step 16—Store Archive Files to Tape
- Step 17—Set Up Menu Options and User Security

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 1-T Version L: Install 2016 1099 Release

Task 1 - T for Version L: Installation of TX16 Release

- Step 1—Install Current GS Releases
- Step 2—Obtain the TX16 Release
- Step 3—Unzip the TX16 Release Files
- Step 4—Install the TX16 Release (Control Files and Command Files)
- Step 5—Install Form Files for W2 Forms
- Step 6—Install Form Files for 1099-MISC Forms
- Step 7—Set Up User Security

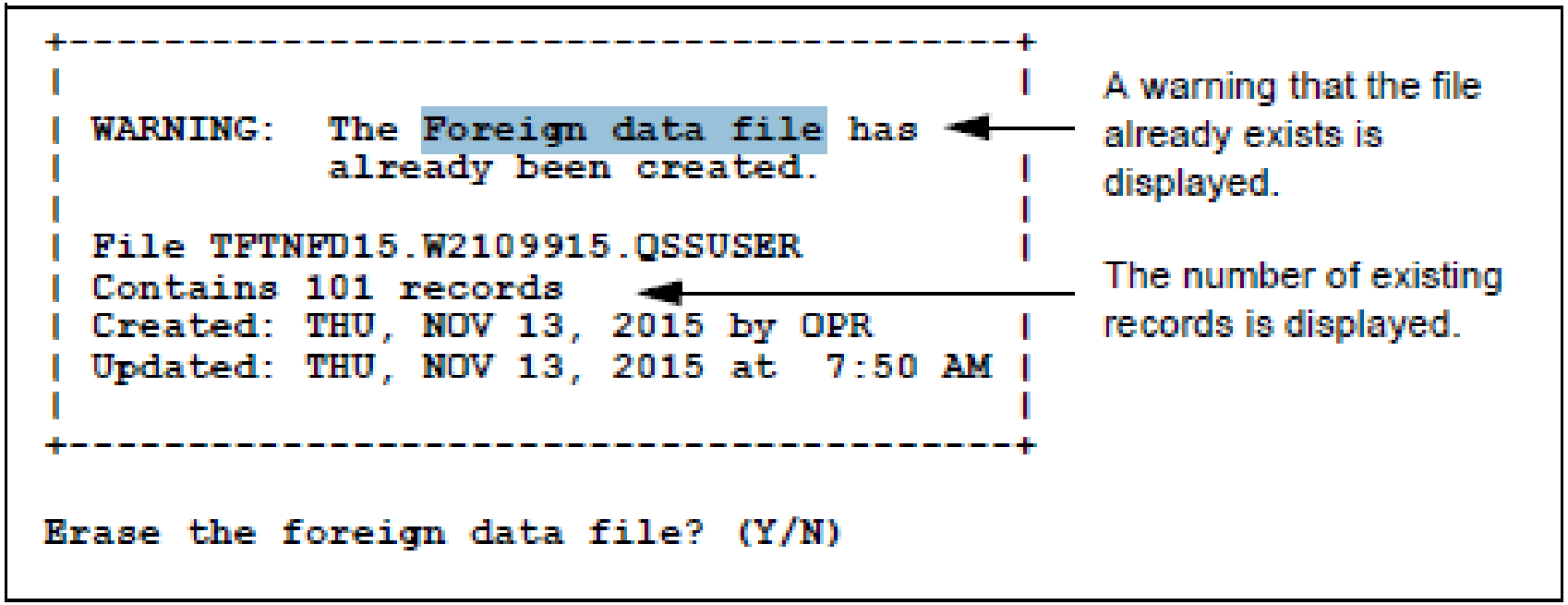
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 2-T Create Additional Data File (Version H only)

- Execute Y17TEN99PREP.
- Set program access via TNFD17 USERSEC.

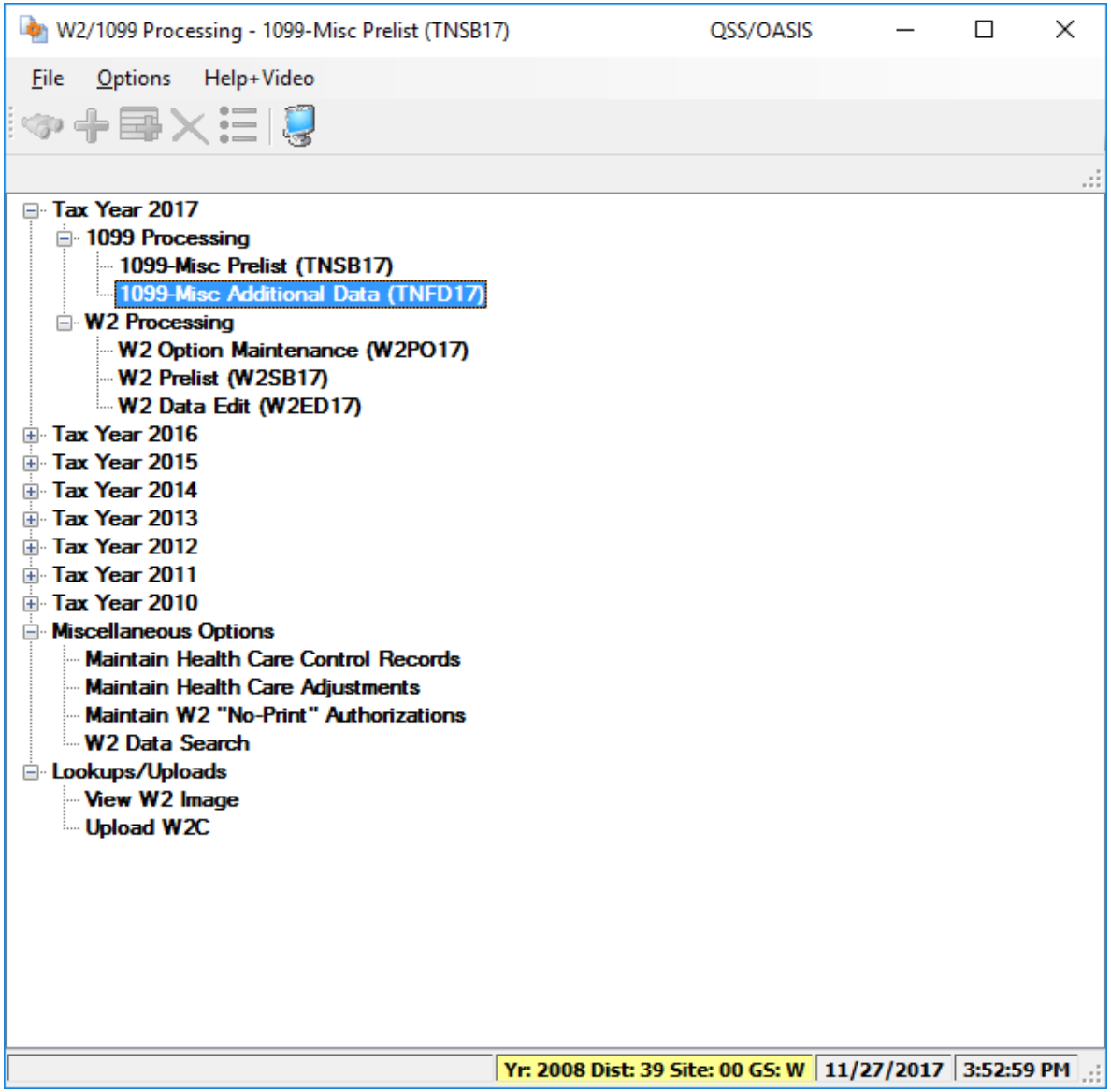
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Additional Data File Warning



HARRIS School Solutions
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.
Financial Solutions

Access Additional Data Program



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 3-T Setting Up Control Files

- Create/Copy Federal EIN Control File – contains Federal Identification numbers for both W2 and 1099 processing CTW2TP17

- Create/Copy Contact Phone Number Control File – contains filing person's contact telephone, name, address CT1099PH

- Create/Copy Transmitter Information Control File – contains transmitter information for 1099 media file. CT1099TI

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Transmitter Control File

CT1099TI

```
; This control file is used to define parameters required to be included
; on the 1099-MISC media file. This file is self documenting and
; should be edited to provide data values.
;
;
; This file can be used to allow for input of field values without
; having to answer questions when producing the 1099-MISC media file.
;
; Edit the field values below and replace the '*' values with the
; correct value for your organization. If the field should be spaces
; replace the '*' with spaces. Any field left as '*' will be prompted
; for a value when the transmittal file is created.
;
;
;Field    Size  Description
;-------- ----- ------------------------------------------------------------
;NAMCTL    04   Payer Name Control (From the mailing label)
;TCC       05   Transmitter Control Code  (Assigned by IRS)
;CONNAME   40   Contact Name
;               Name of person to be contacted if IRS/MCC encounters
;               problems with the file or transmission.
;CONEMAIL  50   Contact Email Address
;               Email address of the person to contact regarding
;               electronic or magnetic files.
;
; The fields are positional and MUST be setup in the correct columns.
;
;Field   Value
;------- ------------------------------------------------------------
NAMCTL   ****
TCC      *****
CONNAME  ****************************************
CONEMAIL ************************************************
;
; end of ct1099ti
```


Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 4-AP Print Preliminary Prelist TNSB16 USERSEC Parameters

COLUMN	CONTROLS	PARAMETERS
1 (1)	Access to TNSB	Y = Yes, allow access. (Default) N = No, do not allow access.
2-7 (6)	Set default value for **Box 1, 3, 7 Dollar limit**	Enter up to 6 numbers to indicate the default amount in whole dollars. The default is ^^^600 (where ^ is blank).
8-13 (6)	Set default value for **Box 2 Dollar limit**	Enter up to 6 numbers to indicate the default amount in whole dollars. The default is ^^^^10 (where ^ is blank).
14 (1)	Set default value for **Ignore vendors below limit?**	Y = Yes (Default) N = No
15 (1)	Set default value for **Show accounts or descriptions**	A = Accounts (Default) D = Descriptions
16 (1)	Set default value for **Select vendors by 1099 flag**	0 = Select all vendors. 1 = Select only vendors with 1099 flag of **Y**. (Default) 2 = Select only vendors with 1099 flag of **N** or **blank**.
17 (1)	Set default value for **Select payments by 1099 flag**	A = Any value R = Any reportable value (Default) 1 = Box 1 Rents 2 = Box 2 Royalties 3 = Box 3 Other income 4 = Box 4 FIT 6 = Box 6 Medical 7 = Box 7 Nonemployee compensation D = Box 13 GPP E = Box 14 Attorney fees G = Box 16 State Tax Withheld H = Box 18 State Income N = Non-reportable
18 (1)	Set default value for **All districts**	Y = Include all districts. N = Include logon district only. (Default)
19 (1)	Set default value for **Data source**	1 = Extract data from GL database. (Default) 2 = Extract data from extract file.
20 (1)	Set default value for **Print payment detail**	Y = Yes (Default) N = No

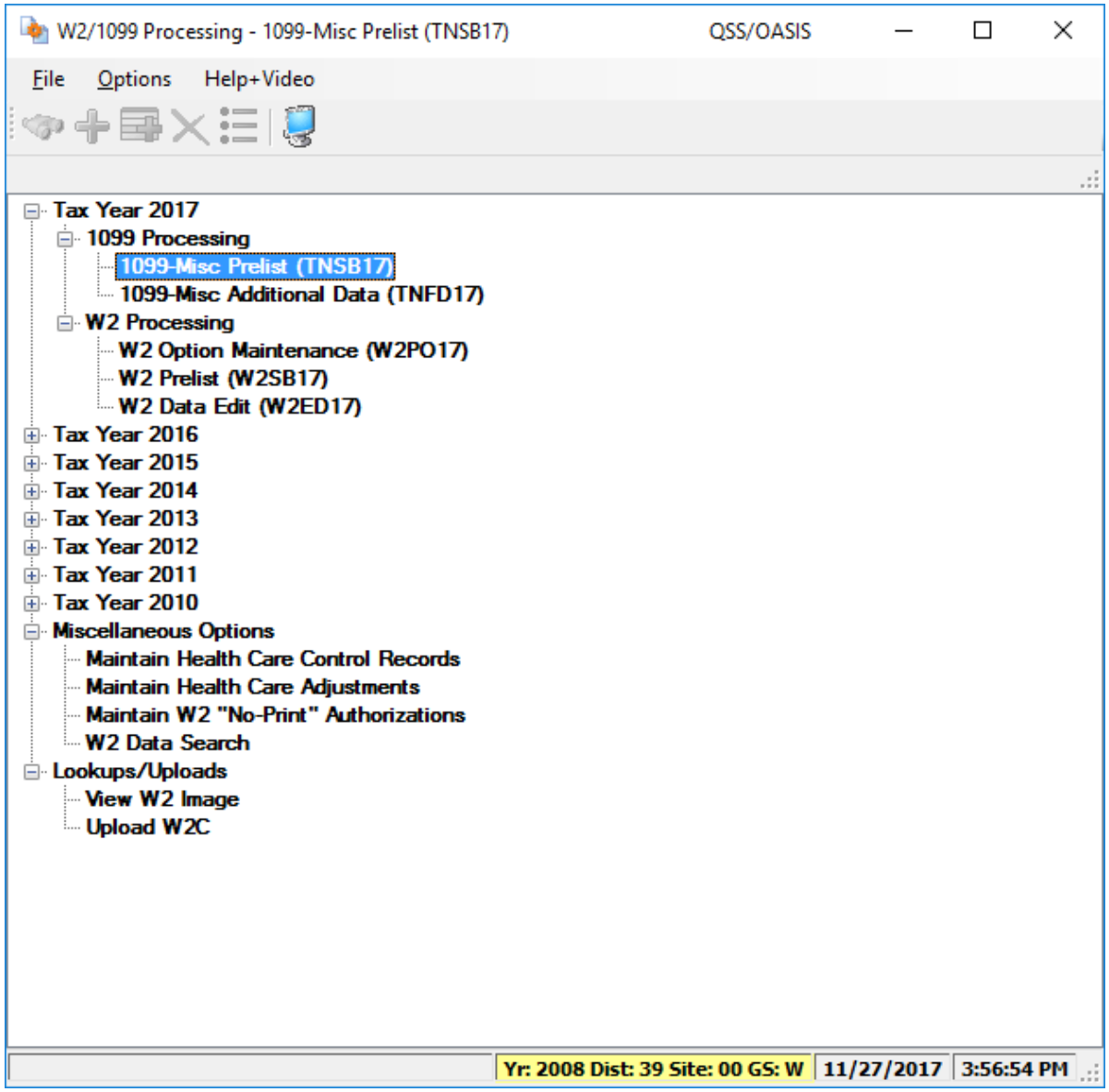
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 for Tax Year 2017

1099 Prelists

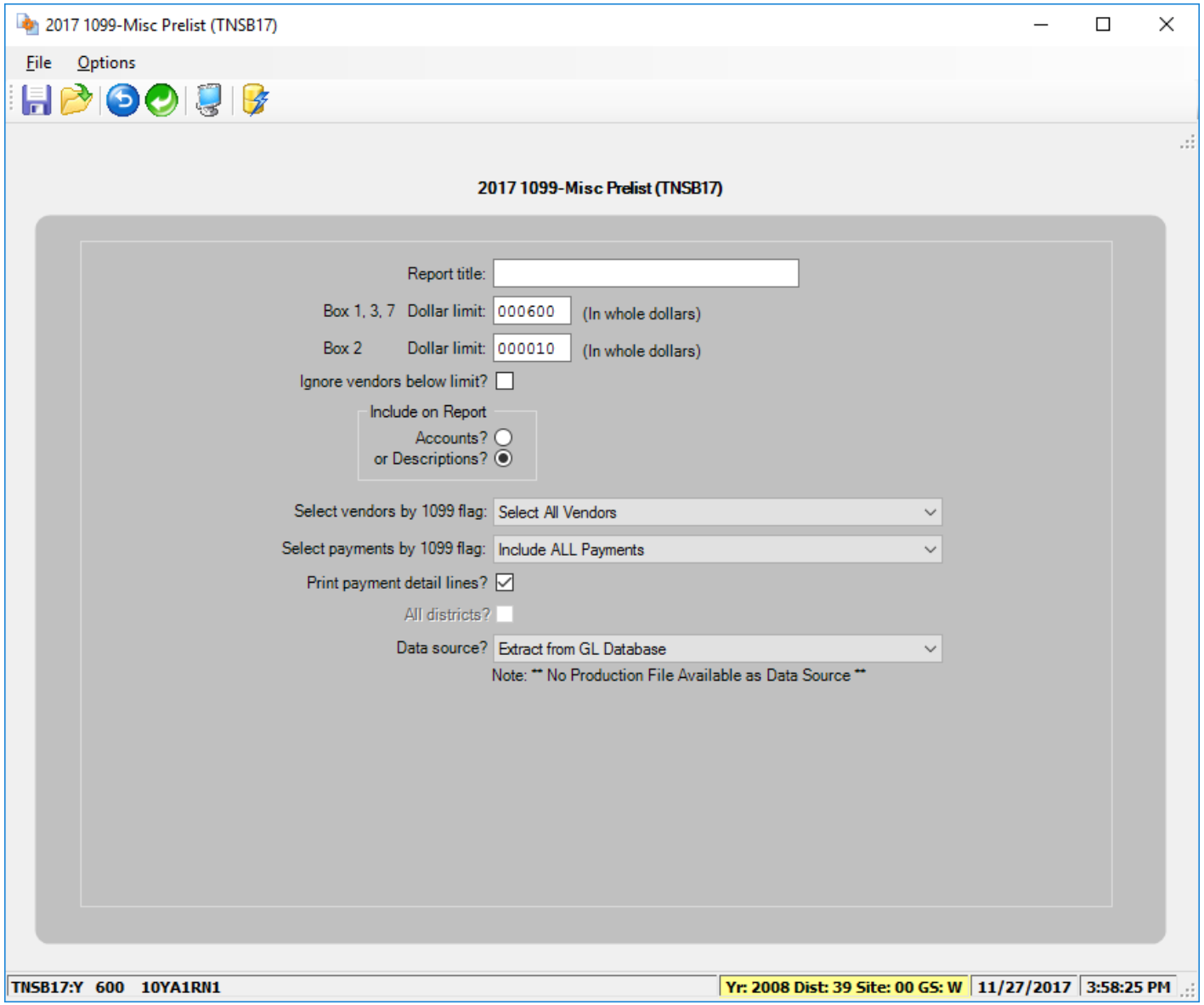
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

2017 1099 Processing Menu



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

“**Full**” Prelist Settings



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Full Prelist Report Sample

```
007 QSS DEMONSTRATION DISTRICT     J11452            1099-MISC PRE-LIST - 2016            TNRP16   L.16.01 11/30/16 13:29 PAGE     0
Webinar
------------------------------------------------------------------------------------------------------------------------------------

                                                  Cutoff amount:      $600.00
                                       Royalties Cutoff amount:       $10.00

                                   Cutoff rule for this report:  Include vendors that don't exceed the cutoffs.

                                Select vendors with 1099 flags:  of any setting.

                               Select payments with 1099 flags:  of any setting.

                                                   Input file:  FMTNMG16

                                                      Updated:  11/30/2016 13:29:10

                                               Report prepared:  11/30/2016  13:29:10
□
007 QSS DEMONSTRATION DISTRICT     J11452            1099-MISC PRE-LIST - 2016            TNRP16   L.16.01 11/30/16 13:29 PAGE     1
Webinar

Vendor          Tax ID    SE9     Description                                      Date Paid  Warrant  Reference        Amount Flag
------------------------------------------------------------------------------------------------------------------------------------
000012 Agressive Consulting
N >Agressive Consulting           Seventy k for seven                              11/03/2016          FD-244324     70,000.00  7
C >,
07-000012  Agre             N Agressive Consulting          Vendor set to not get a 1099   (7)Nonempl        70,000.00
------------------------------------------------------------------------------------------------------------------------------------
000050 Mrs. Use Tax
N >outastate, madam               notext7                                          11/03/2016          FD-254220        700.00  7
C >,
07-000050  outa 999999999 X Y outastate, madam              Invalid TIN                    (7)Nonempl           700.00
------------------------------------------------------------------------------------------------------------------------------------
000100 test
N >passthe, test                  box14 2016                                       11/03/2016          FD-545543         14.14  14
C >,                              box16 2016                                       11/03/2016          FD-545543         16.16  16
                                  box18 2016                                       11/03/2016          FD-545543         18.18  18
                                  box1 2016                                        11/03/2016          FD-545543          1.01  1
                                  box2 2016                                        11/03/2016          FD-545543          2.02  2
                                  box3 2016                                        11/03/2016          FD-545543          3.03  3
                                  box4 2016                                        11/03/2016          FD-545543          4.04  4
                                  box6 2016                                        11/03/2016          FD-545543          6.06  6
                                  2016                                             11/03/2016          FD-545543          7.07  7
07-000100  pass 123456789 SEY passthe, test                 Invalid TIN                    (1)Rents              1.01
                                                                                           (2)Rylts              2.02
                                                                                           (3)Other              3.03
                                                                                           (4)FIT                4.04
```


Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Full Prelist Sample
Vendors that will not receive a 1099

```
000016 Alan Industries Inc
N >Alan Industries Inc
C >,
07-000016  Alan 075702999   N Alan Industries Inc          Vendor set to not get a 1099   (7)Nonempl        25,671.25

-------------------------------------------------------------------------------------------------------------------------------
000260 All Things Jonesy
N >Jones Industries
A >666 Industrial Way
C >City of Industry,CA 91000
07-000260  Jone 987544321   Y Jones Industries                                    NO 1099

-------------------------------------------------------------------------------------------------------------------------------
000051 Another ADD
N >Another ADD
A >578 Test Avenue
C >San Carlos,CA 77777
07-000051  Anot             N Another ADD                  Vendor set to not get a 1099   (7)Nonempl         2,475.00

-------------------------------------------------------------------------------------------------------------------------------
000002 Big Disk Warehouse
N >Disk, Jessy
A >32767 Spindle Road
C >Platter City,CA 91234-5678
07-000002  Disk 222222222 SEY Disk, Jessy                  Invalid TIN                    (7)Nonempl       123,456.78

-------------------------------------------------------------------------------------------------------------------------------
□07 QSS DEMONSTRATION DISTRICT     J1022            1099-MISC PRE-LIST - 2013            TNRP13   H.13.00 11/29/15 10:22 PAGE     2


Vendor          Tax ID    SE9     FU Resc Y Objt SO Goal Func Sch DD1 DD2        Date Paid  Warrant  Reference        Amount Flag
-------------------------------------------------------------------------------------------------------------------------------
000011 Frankinstein's Driving School
N >Frankinstein, Frankie
A >8349 Naval Passage
C >New York,NY 14467
07-000011  Fran 941234567 S Y Frankinstein, Frankie                                  (1)Rents             11.00
                                                                                     (7)Nonempl          700.00

-------------------------------------------------------------------------------------------------------------------------------
000296 Fred's Maintenance Service
N >Flintstone, Fred
A >7546 Brokedown Drive
C >Somewhere,CA 88888
07-000296  Flin 000000000 X Y Flintstone, Fred             Invalid TIN                    NO 1099          700.00

-------------------------------------------------------------------------------------------------------------------------------
000001 John Dough Enterprises
```

Pages(Lines): 0/4 (172) 11/29/2015 10:26 AM

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Prelist w/Accounts

```
44 SAMPLE DISTRICT                S469              1099-MISC PRE-LIST - 2016              TNRP16   H.16.01 12/05/16 16:07 PAGE     1
SAMPLE WITH ACCOUNTS

Vendor          Tax ID     SE9     FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD2        Date Paid  Warrant  Reference        Amount Flag
-------------------------------------------------------------------------------------------------------------------------------------
xxxxxx A FIRST SAMPLE VENDOR
N >A FIRST SAMPLE VENDOR          12-5050-0-5899.00-8530-5900-500-000-000        01/07/2016 60114592 PV-008247        425.58  Y
A >100 MAIN STREET                12-5050-0-5899.00-8530-5900-500-000-000        01/07/2016 60124592 PV-008247        425.58  Y
C >YOUR CITY, CA 12345            12-5050-0-5899.00-8530-5900-500-000-000        02/23/2016 60144467 PV-010680        425.58  Y
                                  12-5050-0-5899.00-8530-5900-500-000-000        02/23/2016 60144467 PV-010680        425.58  Y
                                  12-5050-0-5899.00-8530-5900-500-000-000        03/16/2016 60155053 PV-012880        425.58  Y
                                  12-5050-0-5899.00-8530-5900-500-000-000        03/16/2016 60155053 PV-012880        425.58  Y
                                  12-5050-0-5899.00-8530-5900-500-000-000        04/08/2016 60170447 PV-013079        412.00  Y
                                  12-5050-0-5899.00-8530-5900-500-000-000        04/08/2016 60170447 PV-013079        425.58  Y
                                  12-5050-0-5899.00-8530-5900-500-000-000        05/20/2016 60194256 PV-015595        425.58  Y
                                  12-5050-0-5899.00-8530-5900-500-000-000        05/20/2016 60194256 PV-015595        425.58  Y
                                  12-5050-0-5899.00-8530-5900-500-000-000        06/22/2016 60213364 PV-017338        384.00  Y
                                  12-5050-0-5899.00-8530-5900-500-000-000        06/22/2016 60213364 PV-017338        384.00  Y
44-xxxxxx  AFIR xxxxxxxxx   Y  A FIRST SAMPLE VENDOR                                      (7)Nonempl         5,009.22

-------------------------------------------------------------------------------------------------------------------------------------
xxxxxx ANOTHER VENDOR
N >JOHNSON, JOHN J                09-0000-0-5800.00-1110-2490-000-000-000        06/03/2016 60204746 PO-102002      3,800.00  Y
  >100 MAIN STREET
A >ATTN: JOHN J JOHNSON
C >YOUR CITY, CA 12345
44-xxxxxx  ANOT xxxxxxxxx S Y JOHNSON, JOHN J                                          (7)Nonempl         3,800.00

-------------------------------------------------------------------------------------------------------------------------------------
xxxxxx ATTORNEYS AT LAW
N >ATTORNEYS AT LAW               01-0000-0-5801.00-0110-7350-000-000-000        01/08/2016 60126061 PO-100539      2,555.18  Y
  >100 MAIN STREET                01-6502-0-5801.00-5050-2200-300-108-000        01/08/2016 60126061 PV-008212        776.25  Y
A >SUITE 100                      01-0000-0-5801.00-0110-7350-000-000-000        01/27/2016 60129082 PO-100539        657.75  Y
C >YOUR CITY, CA 12345            01-9020-0-5200.00-5050-2200-300-108-000        02/25/2016 60146364 PV-010869         98.00  Y
                                  01-0000-0-5801.00-0110-7350-000-000-000        03/02/2016 60148329 PO-100539     16,428.50  Y
                                  01-0000-0-5801.00-0110-7350-000-000-000        03/02/2016 60148329 PO-100539      1,235.60  Y
                                  01-0000-0-5801.00-0110-7350-000-000-000        04/07/2016 60169965 PO-100539      1,882.55  Y
                                  01-6502-0-5801.00-5050-2200-300-108-000        04/07/2016 60169965 PV-012846        727.55  Y
                                  01-6502-0-5801.00-5050-2200-300-108-000        04/07/2016 60169965 PV-012847         53.75  Y
                                  01-0000-0-5801.00-0110-7350-000-000-000        04/29/2016 60183800 PO-100539      5,074.00  Y
                                  01-0000-0-5801.00-0110-7350-000-000-000        06/15/2016 60210532 PO-100539     25,063.80  Y
                                  01-0000-0-5801.00-0110-7350-000-000-000        06/15/2016 60210532 PO-100539    104,115.07  Y
                                  01-0235-0-5801.00-6300-3600-000-000-000        06/15/2016 60210532 PV-016725        344.00  Y
                                  01-2420-0-5801.00-3500-3600-000-000-000        06/15/2016 60210532 PV-016726        516.00  Y
                                  01-0000-0-5801.00-0110-7400-000-000-000        06/15/2016 60210532 PV-016727      2,500.00  Y
                                  01-0000-0-5801.00-0110-7350-000-000-000        06/24/2016 60217312 PO-100539      7,025.12  Y
                                  01-0235-0-5801.00-6300-3600-000-000-000        06/24/2016 60217312 PV-017569        128.86  Y
                                  01-2420-0-5801.00-3500-3600-000-000-000        06/24/2016 60217312 PV-017570        193.30  Y
                                  01-0000-0-4200.00-0110-7400-000-000-000        07/07/2016 61002191 CL-100339        369.30  Y
44-xxxxxx  ATTO xxxxxxxxx   Y ATTORNEYS AT LAW                                          (7)Nonempl       169,744.58
```

HARRIS School Solutions

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Financial Solutions

Prelist w/Descriptions

```
44 QSS Test District              S469              1099-MISC PRE-LIST - 2016              TNRP16   H.16.01 12/05/16 16:10 PAGE     1
SAMPLE WITH DESCRIPTIONS

Vendor          Tax ID     SE9    Description                                    Date Paid  Warrant  Reference        Amount Flag
-------------------------------------------------------------------------------------------------------------------------------------
xxxxxx A FIRST SAMPLE VENDOR
N >A FIRST SAMPLE VENDOR           12/15 Anderson, Sherwood                      01/07/2016 60124592 PV-008247        425.58  Y
A >100 MAIN STREET                 12/15 Beethoven, Ludwig                       01/07/2016 60124592 PV-008247        425.58  Y
C >YOUR CITY, CA 12345             01/16 Vivaldi, Antonio                        02/23/2016 60144467 PV-010680        425.58  Y
                                   01/16 Dumas, Alexandre                        02/23/2016 60144467 PV-010680        425.58  Y
                                   02/16 Ellington, Duke                         03/16/2016 60155053 PV-012880        425.58  Y
                                   02/16 Fitzgerald, F Scott                     03/16/2016 60155053 PV-012880        425.58  Y
                                   03/16 Hemingway, Ernest                       04/08/2016 60170447 PV-013079        412.00  Y
                                   03/16 Irving, Washington                      04/08/2016 60170447 PV-013079        425.58  Y
                                   04/16 Johnson, Lyndon                         05/20/2016 60194256 PV-015595        425.58  Y
                                   04/16 Steinbeck, John                         05/20/2016 60194256 PV-015595        425.58  Y
                                   05/16 Stein, Gertrude                         06/22/2016 60213364 PV-017338        384.00  Y
                                   05/16 Tennyson, Alfred                        06/22/2016 60213364 PV-017338        384.00  Y
44-xxxxxx  AFIR xxxxxxxxx   Y A FIRST SAMPLE VENDOR                                        (7)Nonempl         5,009.22

-------------------------------------------------------------------------------------------------------------------------------------
xxxxxx ANOTHER VENDOR
N >JOHNSON, JOHN J                 05041001                                      06/03/2016 60204746 PO-102002      3,800.00  Y
  >100 MAIN STREET
A >ATTN: JOHN J JOHNSON
C >YOUR CITY, CA 12345
44-xxxxxx  ANOT xxxxxxxxx S Y JOHNSON, JOHN J                                             (7)Nonempl         3,800.00

-------------------------------------------------------------------------------------------------------------------------------------
xxxxxx ATTORNEYS AT LAW
N >ATTORNEYS AT LAW                005057/347465 NOV 15                          01/08/2016 60126061 PO-100539      2,555.18  Y
  >100 MAIN STREET                 005057/347465 NOV 15 SMITH A                  01/08/2016 60126061 PV-008212        776.25  Y
A >SUITE 100                       005057/349386 DEC 15                          01/27/2016 60129082 PO-100539        657.75  Y
C >YOUR CITY, CA 12345             005057/349668 NOV 15 WORKSHOPS                02/25/2016 60146364 PV-010869         98.00  Y
                                   005057/351418 3RD QRTR RETAIN                 03/02/2016 60148329 PO-100539     16,428.50  Y
                                   005057/351418 JAN 16                          03/02/2016 60148329 PO-100539      1,235.60  Y
                                   005057/353507 FEB 16 SMITH B                  04/07/2016 60169965 PO-100539      1,882.55  Y
                                   005057/353507 FEB16 SMITH C                   04/07/2016 60169965 PV-012846        727.55  Y
                                   005057/353507 FEB16 SMITH D                   04/07/2016 60169965 PV-012847         53.75  Y
                                   005057/355349 MAR 16                          04/29/2016 60183800 PO-100539      5,074.00  Y
                                   005057/357311 APR 16                          06/15/2016 60210532 PO-100539     25,063.80  Y
                                   01/01-06/30/16 DISTRICT RETAIN                06/15/2016 60210532 PO-100539    104,115.07  Y
                                   005057/357311 APR 16                          06/15/2016 60210532 PV-016725        344.00  Y
                                   005057/357311 APR 16                          06/15/2016 60210532 PV-016726        516.00  Y
                                   005057/356459 APR 16 SMITH E                  06/15/2016 60210532 PV-016727      2,500.00  Y
                                   005057/359304 MAY 16                          06/24/2016 60217312 PO-100539      7,025.12  Y
                                   005057/359304 MAY 16                          06/24/2016 60217312 PV-017569        128.86  Y
                                   005057/359304 MAY 16                          06/24/2016 60217312 PV-017570        193.30  Y
                                   005057/359442 SMITH F                         07/07/2016 61002191 CL-100339        369.30  Y
44-xxxxxx  ATTO xxxxxxxxx   Y ATTORNEYS AT LAW                                            (7)Nonempl       169,744.58
```


Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Detail Line Field Meanings

N > The name to be reported to the IRS.

N2 > The second name field

A > The Address to be reported in the single address field.

C > The City, State and Zip Code to be reported.

>Any line with a '>' is printed on the 1099 form, depending on the form.

Note: these values are used in the file submitted electronically.

Vendor	Tax ID	SE9	Description	Date Paid	Warrant	Reference	Amount	Flag
XXXXXX A FIRST SAMPLE VENDOR								
N >A FIRST SAMPLE VENDOR			12/09 Anderson, Sherwood	01/07/2011	60114592	PV-008247	425.59	Y
A >100 MAIN STREET			12/09 Beethoven, Ludwig	01/07/2011	60114592	PV-008247	425.59	Y
C >YOUR CITY, CA 12345			01/10 Vivaldi, Antonio	02/23/2011	60144467	PV-010680	425.59	Y
			01/10 Dumas, Alexandre	02/23/2011	60144467	PV-010680	425.59	Y
			02/10 Ellington, Duke	03/16/2011	60155053	PV-011880	425.59	Y
			02/10 Fitzgerald, F Scott	03/16/2011	60155053	PV-011880	425.59	Y
			03/10 Hemingway, Ernest	04/08/2011	60170447	PV-013079	411.00	Y
			03/10 Irving, Washington	04/08/2011	60170447	PV-013079	425.59	Y
			04/10 Johnson, Lyndon	05/20/2011	60194256	PV-015595	425.59	Y
			04/10 Steinbeck, John	05/20/2011	60194256	PV-015595	425.59	Y
			05/10 Stein, Gertrude	06/22/2011	60213364	PV-017338	384.00	Y
			05/10 Tennyson, Alfred	06/22/2011	60213364	PV-017338	384.00	Y
44-xxxxxx AFIR xxxxxxxxx		Y	A FIRST SAMPLE VENDOR		(7)Nonempl		5,009.22	

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Prelist Total Line

Will contain the vendors tax id number.

07 is the district number.

12 is the vendor number

Bums is the control name

111111111 – 9 digit Tax ID number or SSN

Total line may contain values of SY or SEY

S indicates SSN in VEUPDT

E indicates SSN in Personnel d/b (PERPAY)

Y indicates a 1099 vendor

```
                                                  Report prepared:  THU, NOV 14, 2013, 11:09 AM
07 QSS DEMONSTRATION DISTRICT     J2429            1099-MISC PRE-LIST - 2013            TNRP13   H.13.00 11/14/13 11:09 PAGE     1

endor          Tax ID    SE9     Description                                    Date Paid  Warrant  Reference        Amount Flag
-------------------------------------------------------------------------------------------------------------------------------------
00012 Aggressive Accounting
 >Bumstead, Dagwood              $100                                          01/01/2013   147263 HW-147263        100.00  2
 >9550 Liability Way             645                                           01/14/2013  3522571 PO-000929      3,250.00  Y
 >CreditTown,GA 77776            646                                           06/03/2013  3540328 PO-000929      3,250.00  Y
                                 704                                           06/03/2013  3540367 PO-001355      6,200.00  Y
7-000012  Bums 111111111 SEY Bumstead, Dagwood            Invalid TIN                    (2)Rylts             100.00
                                                                                         (7)Nonempl        12,700.00
```

HARRIS School Solutions

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

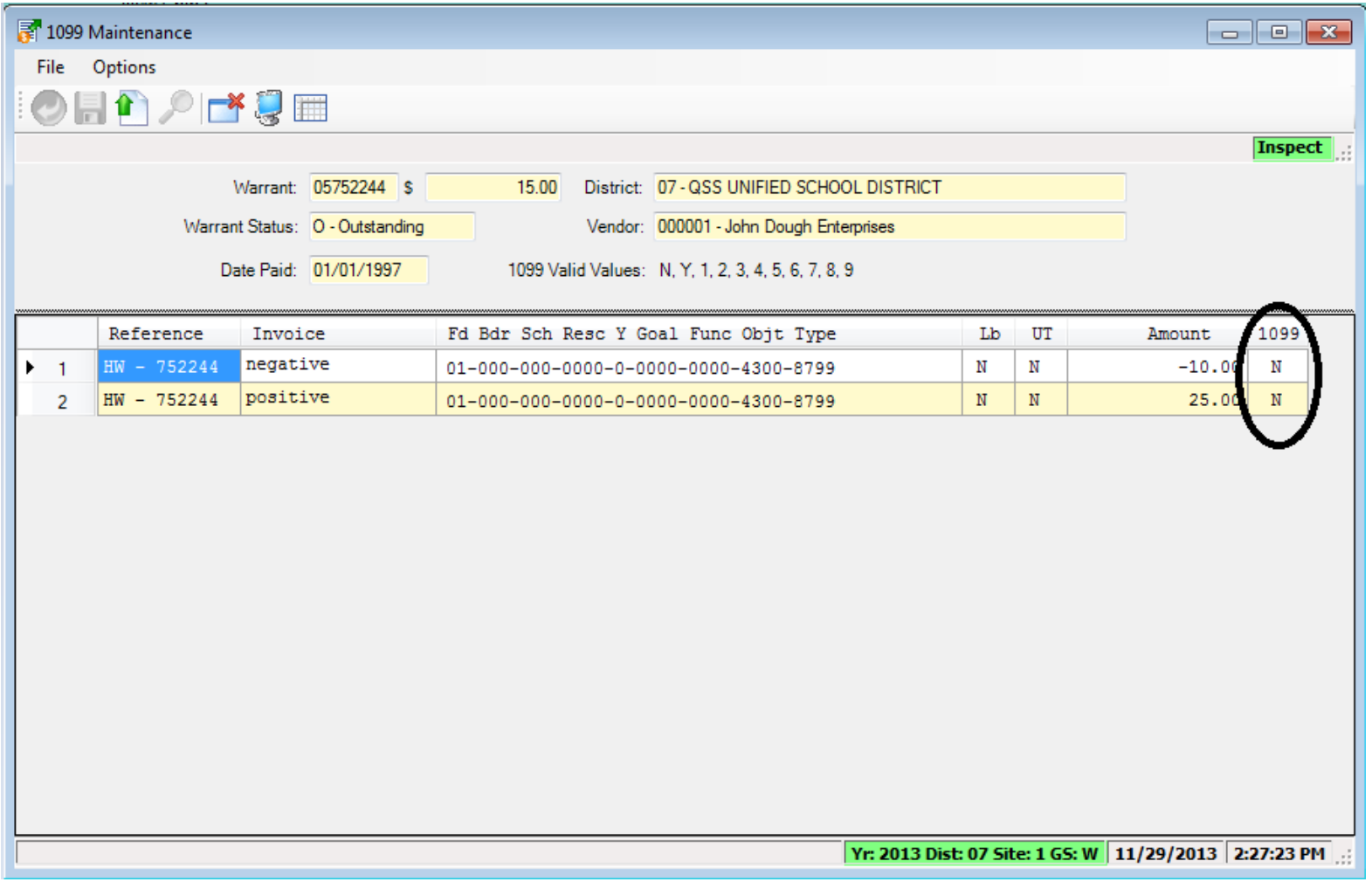
Financial Solutions

1099 for Tax Year 2017

Adjusting Payments

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 5-AP
Adjust Flags on Transacted Warrants



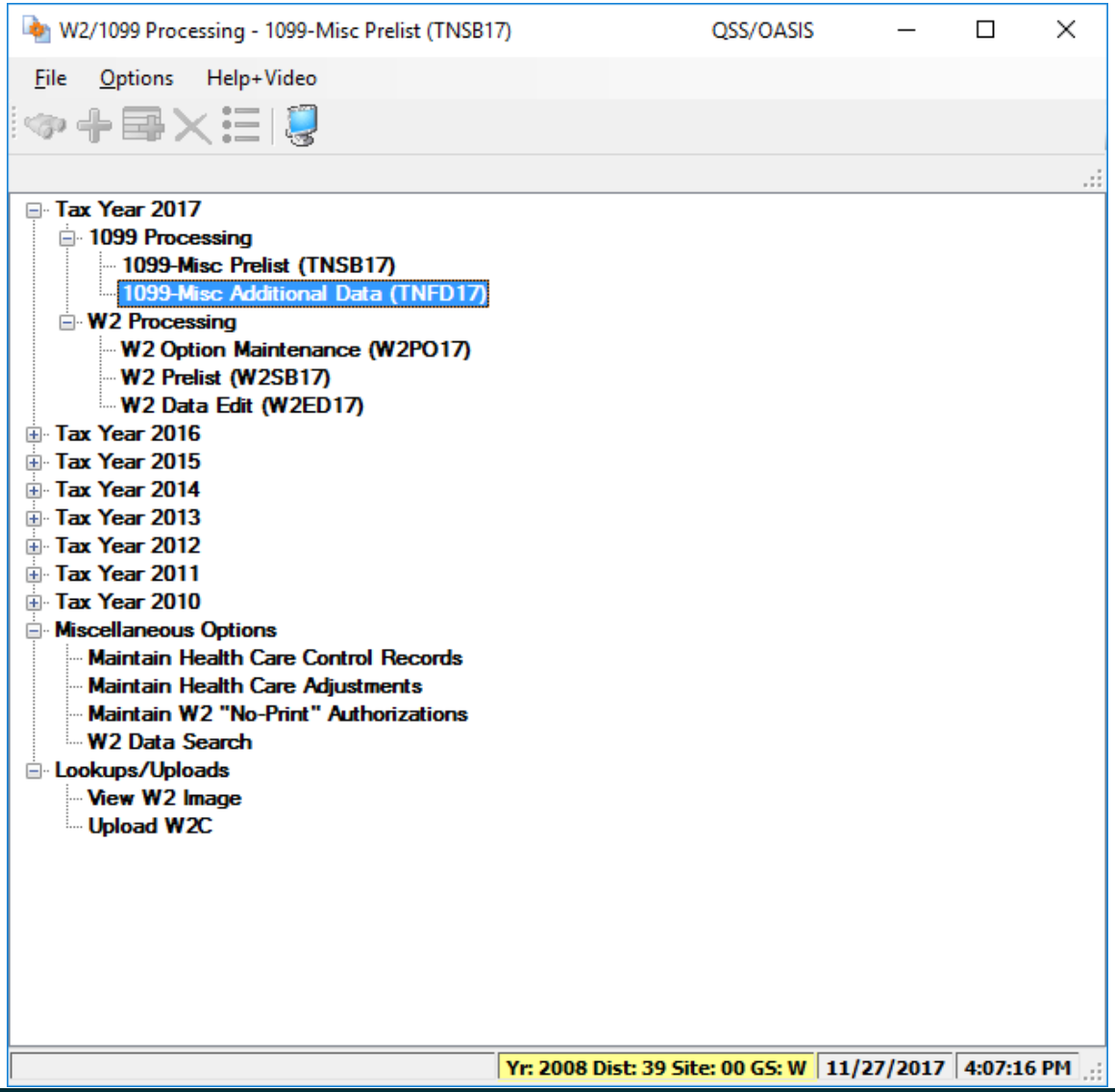
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099-MISC Box Codes

CODE	EXPLANATION
1	Rent.
2	Royalties.
3	Other Income.
4	Federal Income Tax withheld
6	Medical and health care payments.
D	Golden parachute (box 13).
E	Gross proceeds paid to an attorney (box 14)
G	State tax withheld (box 16)
H	State income (box 17).
Y or 7	Nonemployee compensation.
N or Blank	Not subject to 1099 reporting.

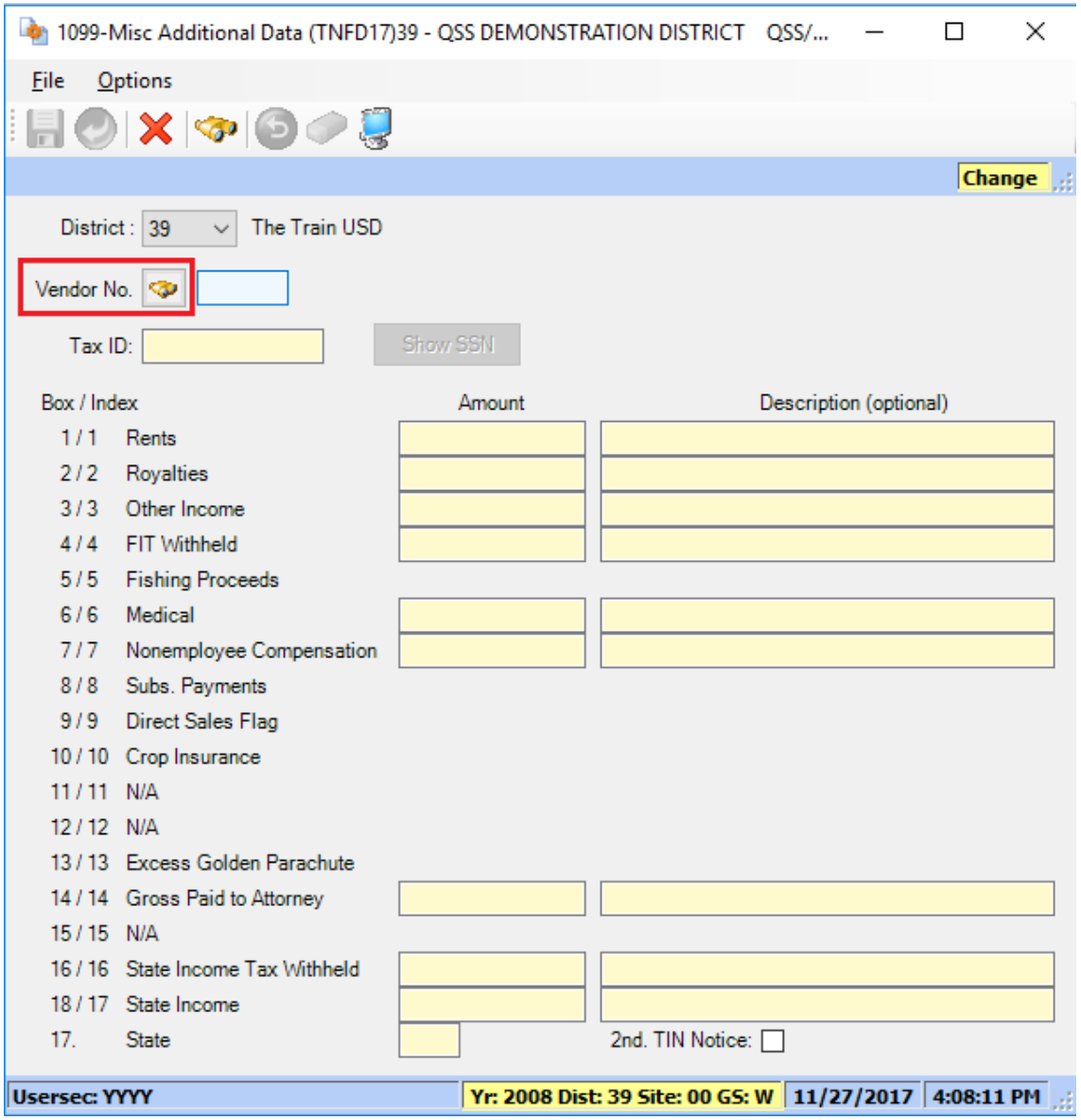
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 7-AP
Add/Edit Additional Data



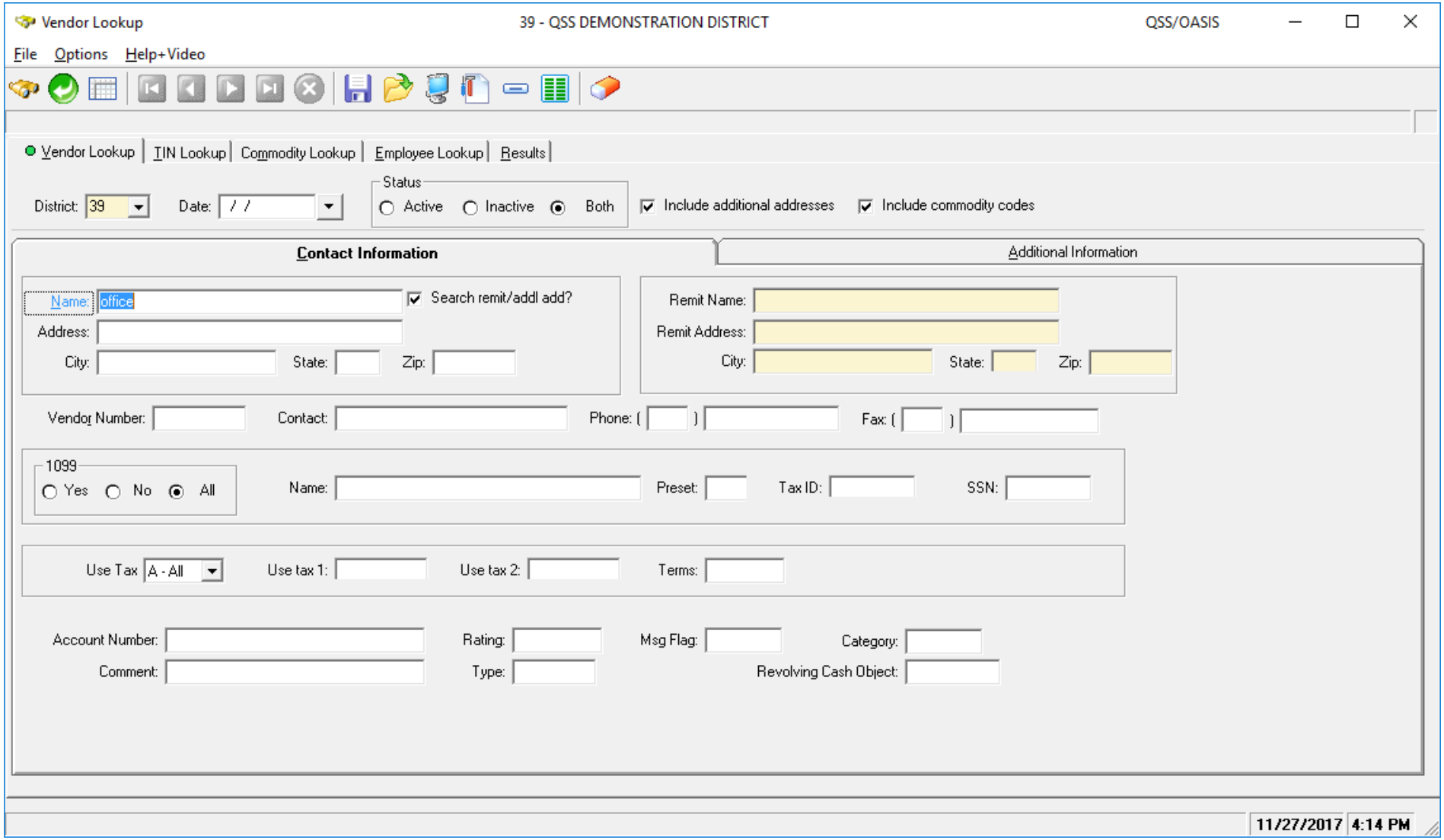
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Vendor Lookup from Additional Data



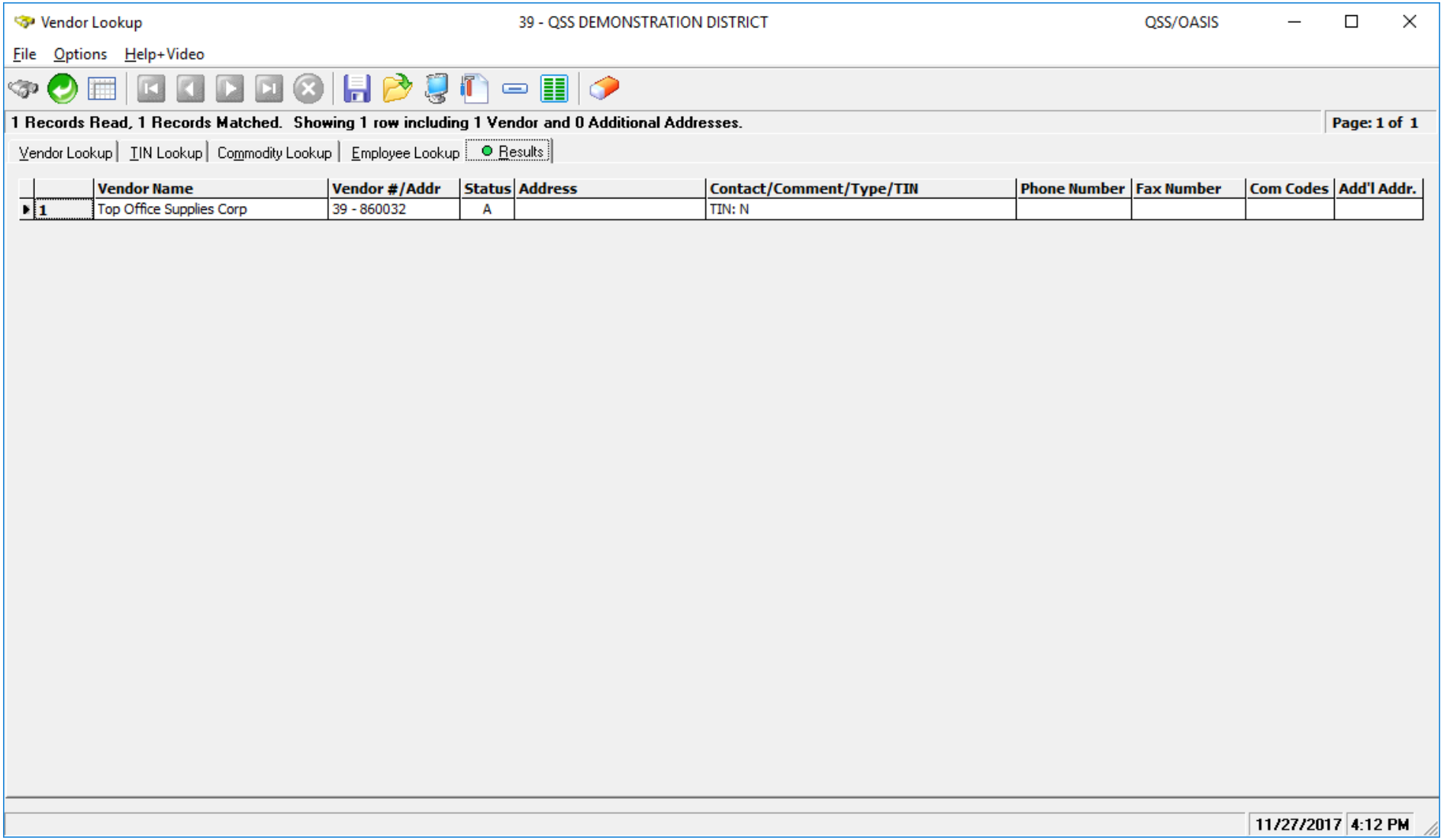
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Vendor Lookup from Additional Data



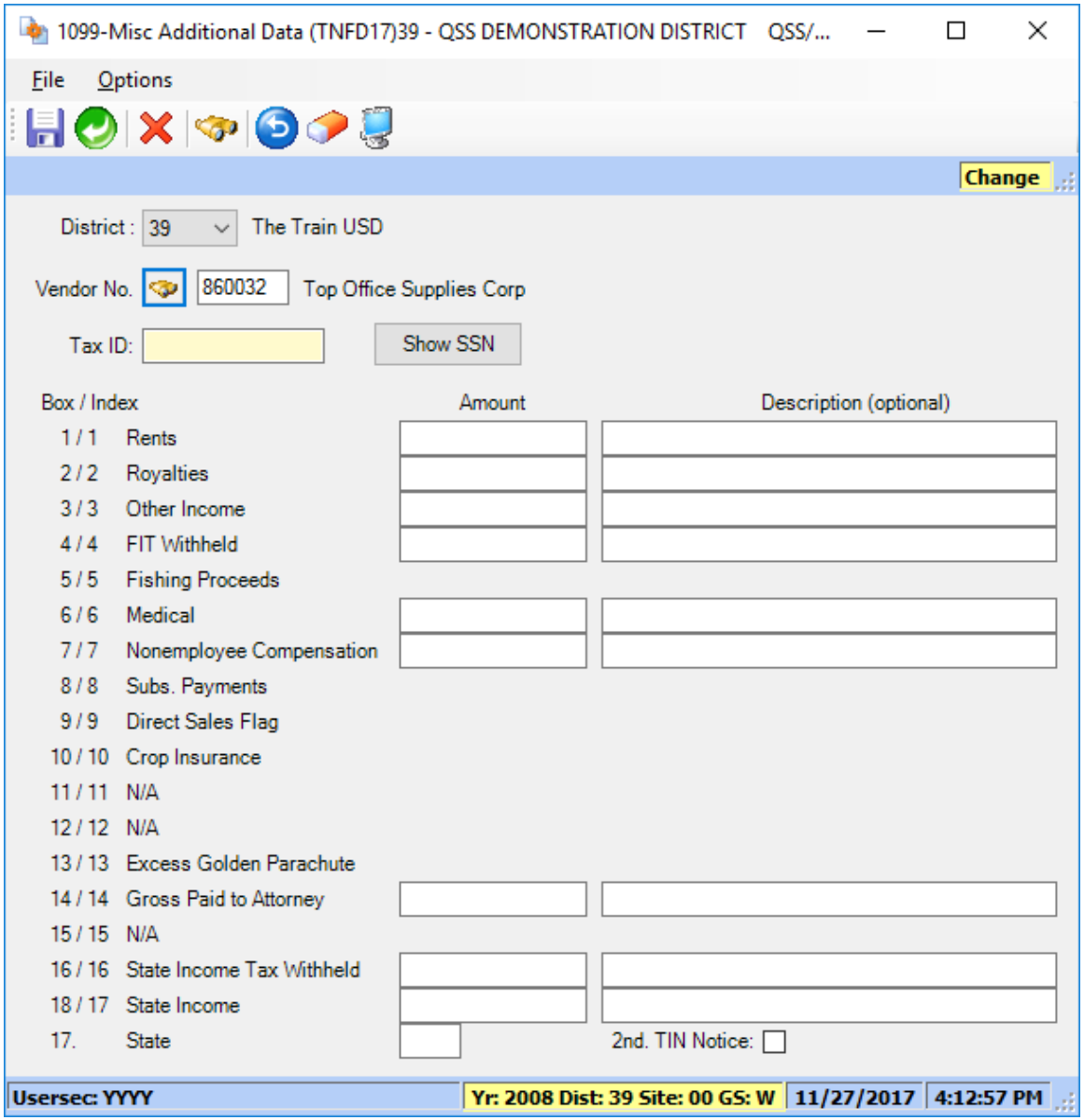
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Returning Vendor in 1099-MISC Data



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Vendor Returned from Vendor Master File



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 for Tax Year 2017

Operator Commands

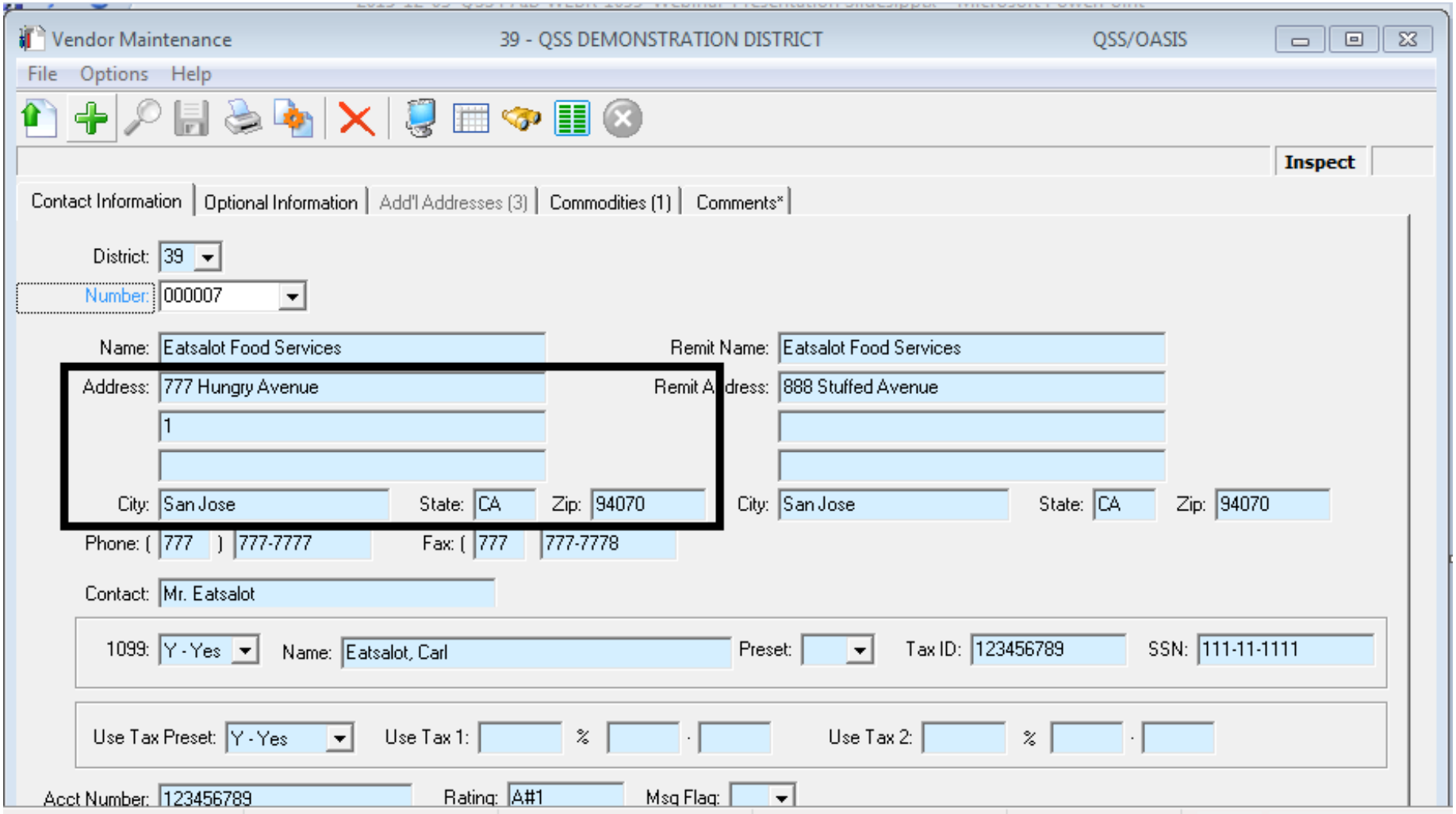
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task-8T
Extract AP Payments

- Execute y17ten99ext.
- Extract **all** 1099 flagged A/P payments for Calendar Year 2017.

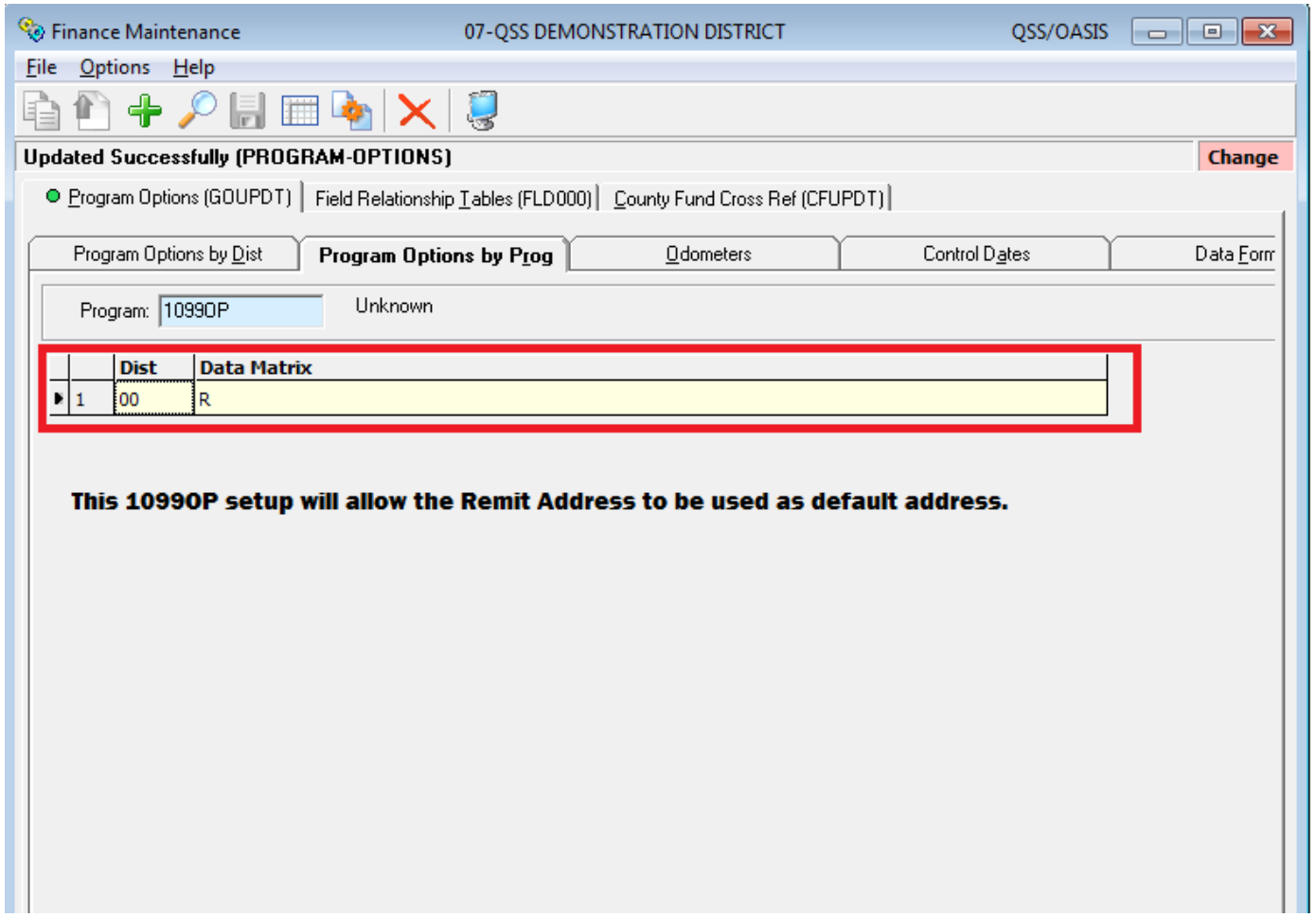
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Regular Vendor Address
Default 1099-MISC Printing



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099OP Program Option Optional Setting



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 9-T Merge A/P and Additional Data File

- Execute y17ten99mrg.
- Merge of 1099-MISC A/P Extract File and Additional Data File into **one** Consolidated File.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 10-T
Filter Amounts Cutoff by TIN

- Execute y17ten99filter.
- Vendors with 1099-MISC reportable amounts less than the cut-off amounts will be dropped from consolidated file.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 11-T
Print Final Prelist

- Execute y17ten99rpt.
- Respond “Y” to Filter Process Prompt
- Errors?
- Yes, then Accounts Payable staff will make more corrections. Once AP gets a corrected prelist, your Technical staff will then restart the 1099 processing at the extract step (Task 8-T Creating 1099-MISC Extract File from AP Transactions).

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 for Tax Year 2017

Printing 1099’s

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

A/P Staff Reports No Prelist Errors!
Thumbs Up! Print the 1099's!

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 12-T
Print and Distribute 1099 Forms

- Execute y17ten99prt.
- Execute y17ten99laser. (Laser Printing Only)

HARRIS School Solutions
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.
Financial Solutions

Printing 1099-MISC Forms
Version H Laser Printing

- Execute Y17TEN99PRT with NOPRINT and PIFSIZE parameters

- Example: Y17TEN99PRT NOPRINT=1, PIFSIZE=100000

- NOPRINT and PIFSIZE parameter create a Printer Interface File (PIF). **This is what you want.**

- Y17TEN99LASER command uses the PIF file to print 1099 forms.

- Example: Y17TEN99LASER DEV=XXX, FORM=LMX

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Printing 1099-MISC Forms
Version L Laser Printing

- Execute y17ten99prt

- Example: y17ten99prt [-n]
  the option -n is to NOT set up for laser printing.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

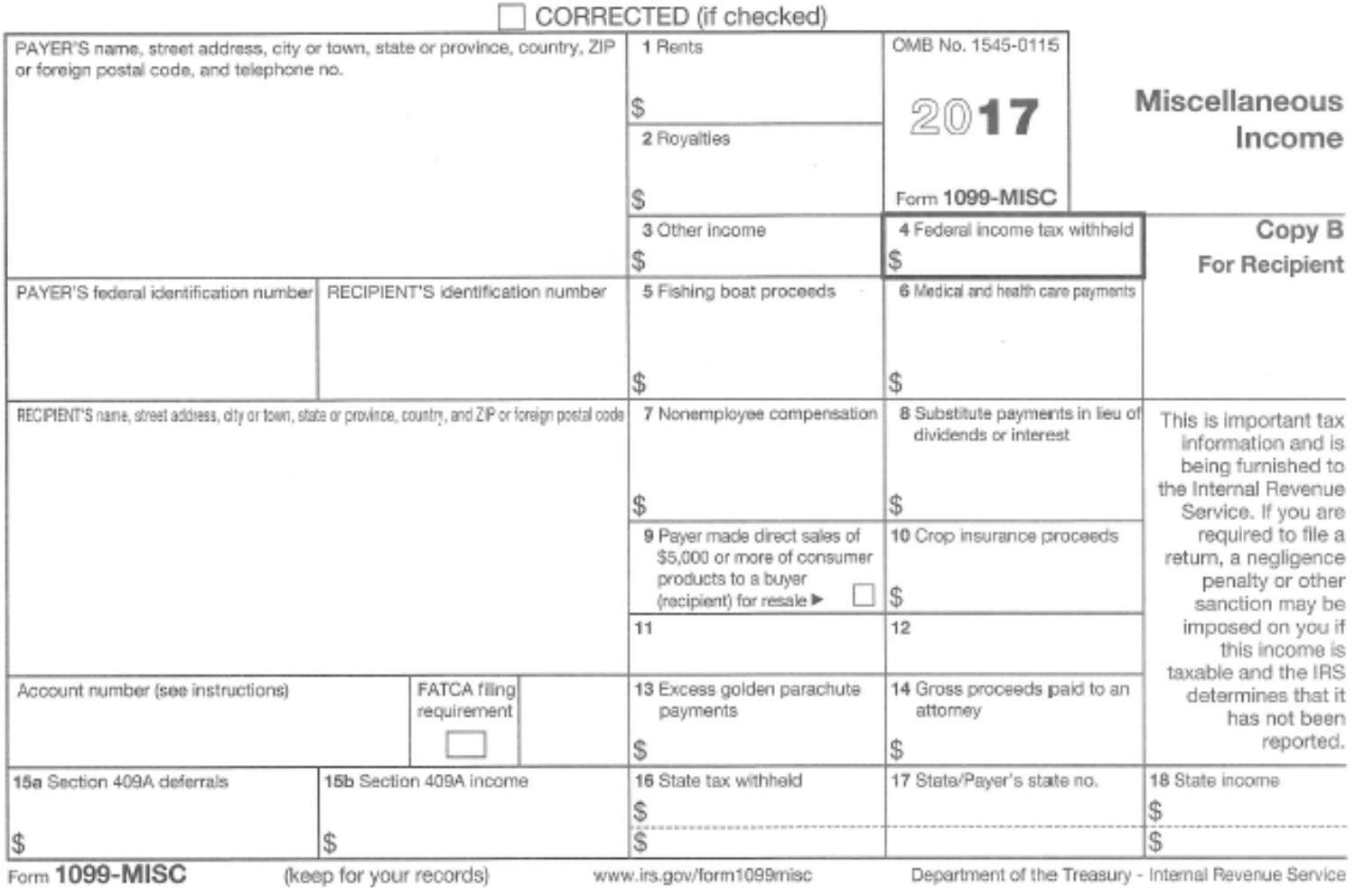
Reprint Single 1099-MISC

- Execute y17ten99getdocno <DiVendor>. Di value is two digit (Version H)/three digit (Version L) district number, Vendor value is the Vendor number.

- Execute y17ten99laser INFO="00018,00018" , where 00018 is the document number for the specified <DiVendor> value input when running y17ten99getdocno command.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Sample 1099-MISC Form



☐ CORRECTED (if checked)

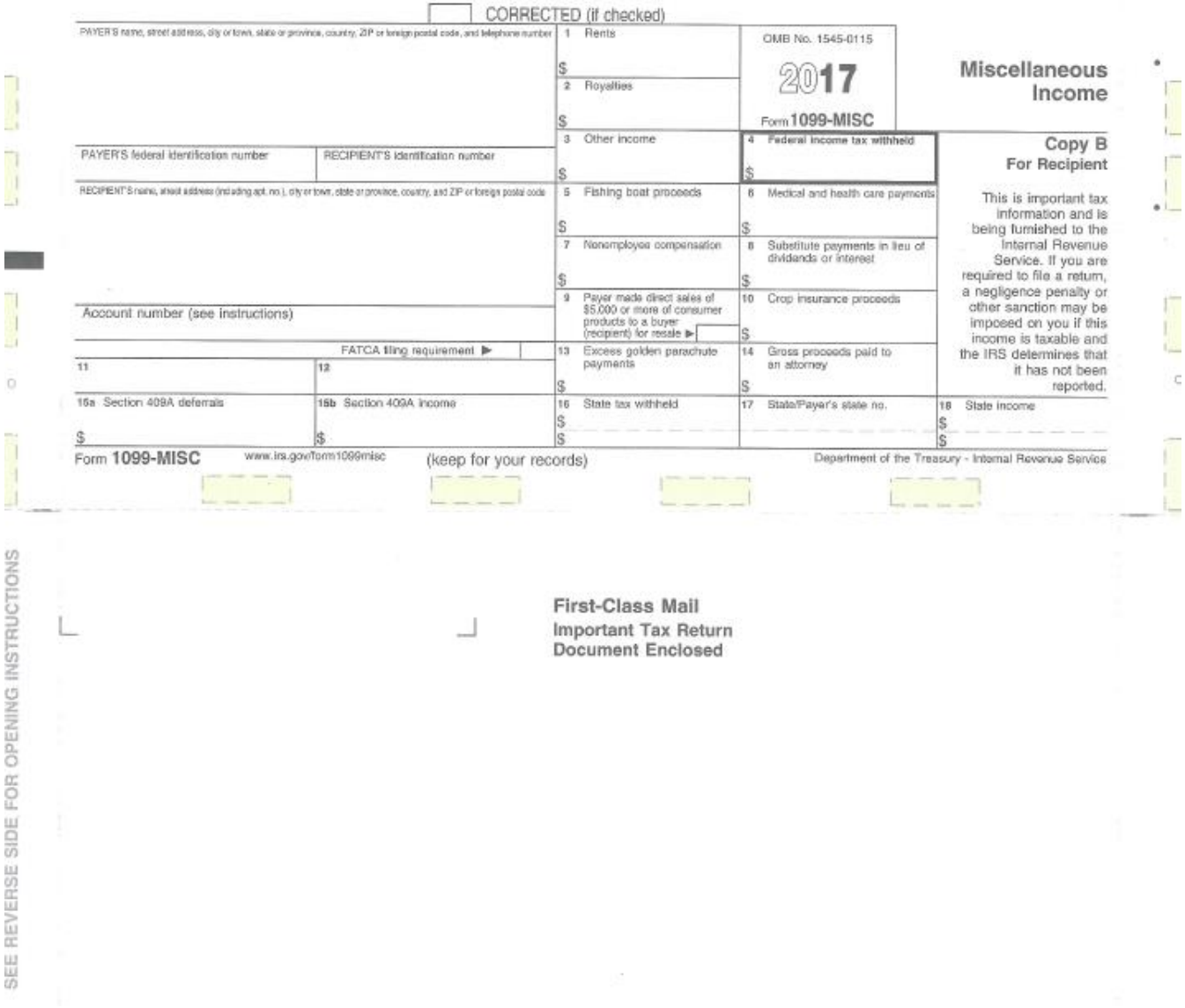
PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.	1 Rents $	OMB No. 1545-0115 2017 Form 1099-MISC	Miscellaneous Income
	2 Royalties $		
	3 Other income $	4 Federal income tax withheld $	Copy B For Recipient
PAYER'S federal identification number / RECIPIENT'S identification number	5 Fishing boat proceeds $	6 Medical and health care payments $	
RECIPIENT'S name, street address, city or town, state or province, country, and ZIP or foreign postal code	7 Nonemployee compensation $	8 Substitute payments in lieu of dividends or interest $	This is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported.
	9 Payer made direct sales of $5,000 or more of consumer products to a buyer (recipient) for resale ► ☐	10 Crop insurance proceeds $	
	11	12	
Account number (see instructions) / FATCA filing requirement ☐	13 Excess golden parachute payments $	14 Gross proceeds paid to an attorney $	
15a Section 409A deferrals $ / 15b Section 409A income $	16 State tax withheld $	17 State/Payer's state no.	18 State income $

Form 1099-MISC (keep for your records) www.irs.gov/form1099misc Department of the Treasury - Internal Revenue Service

DETACH BEFORE MAILING
MANUFACTURED ON OCR LASER BOND PAPER USING HEAT RESISTANT INKS

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Sample 1099-MISC Form



CORRECTED (if checked)

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone number

PAYER'S federal identification number | RECIPIENT'S identification number

RECIPIENT'S name, street address (including apt. no.), city or town, state or province, country, and ZIP or foreign postal code

Account number (see instructions)

FATCA filing requirement ▶

1 Rents $	OMB No. 1545-0115
2 Royalties $	2017
3 Other income $	Form 1099-MISC
4 Federal income tax withheld $	**Miscellaneous Income**
5 Fishing boat proceeds $	6 Medical and health care payments $
7 Nonemployee compensation $	8 Substitute payments in lieu of dividends or interest $
9 Payer made direct sales of $5,000 or more of consumer products to a buyer (recipient) for resale ▶	10 Crop insurance proceeds $
11	12
13 Excess golden parachute payments $	14 Gross proceeds paid to an attorney $
15a Section 409A deferrals $	15b Section 409A income $
16 State tax withheld $ $	17 State/Payer's state no.
18 State income $ $	

Copy B
For Recipient

This is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported.

Form **1099-MISC** www.irs.gov/form1099misc (keep for your records) Department of the Treasury - Internal Revenue Service

SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

First-Class Mail
Important Tax Return
Document Enclosed

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Sample 1099-MISC Form

9595 ☐ VOID ☐ CORRECTED

PAYER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone no.	1 Rents $	OMB No. 1545-0115 2017 Form 1099-MISC	Miscellaneous Income
	2 Royalties $		
	3 Other income $	4 Federal income tax withheld $	Copy A For Internal Revenue Service Center
PAYER'S federal identification number / RECIPIENT'S identification number	5 Fishing boat proceeds $	6 Medical and health care payments $	File with Form 1096.
RECIPIENT'S name	7 Nonemployee compensation $	8 Substitute payments in lieu of dividends or interest $	For Privacy Act and Paperwork Reduction Act Notice, see the 2017 General Instructions for Certain Information Returns.
Street address (including apt. no.)	9 Payer made direct sales of $5,000 or more of consumer products to a buyer (recipient) for resale ▶ ☐	10 Crop insurance proceeds $	
City or town, state or province, country, and ZIP or foreign postal code	11	12	
Account number (see instructions) / FATCA filing requirement ☐ / 2nd TIN not. ☐	13 Excess golden parachute payments $	14 Gross proceeds paid to an attorney $	
15a Section 409A deferrals $ / 15b Section 409A income $	16 State tax withheld $	17 State/Payer's state no.	18 State income $

Form 1099-MISC 41-0852411 www.irs.gov/form1099misc Department of the Treasury - Internal Revenue Service

Do Not Cut or Separate Forms on This Page — Do Not Cut or Separate Forms on This Page

DETACH BEFORE MAILING
MANUFACTURED ON OCR LASER BOND PAPER USING HEAT RESISTANT INKS

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 File Transmission

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Interval Between Distribution and File Submission to IRS

Note: The interval has been shortened for Tax Year 2017 (first started for 2016). Submission is due January 31, 2018 moved up from March 31 as in previous years.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 14-T
Create Electronic Transmittal File (Version H)

1. Create the state transmittal file first.

   Run the `Y16TEN99FILE` command.

   Respond `N` to the prompt that reads:
   `Create a Combined Federal/State transmittal file?`

   Respond `Y` to the prompt that reads:
   `Is this file for the State of California?`

   When the `IRSTAX` file is created, rename it `STATAX` by typing the following at the command prompt: `RENAME IRSTAX,STATAX`.

2. Create the IRS transmittal file next.

   Re-run the `Y16TEN99FILE` command.

   Respond `N` to the prompt that reads:
   `Create a Combined Federal/State transmittal file?`

   Respond `N` to the prompt that reads:
   `Is this file for the State of California?`

   The `IRSTAX` will be created. This is your IRS transmittal file.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 14-T
Create Electronic Transmittal File (Version L)

1. Log on to your Linux server as qssopr, then type the command `. y16tax` (. space y16w2tax) at the command prompt.

2. Create the state transmittal file first.

   Run the `y16ten99file` command.

   Respond `N` to the prompt that reads:
   `Create a Combined Federal/State transmittal file?`

   Respond `Y` to the prompt that reads:
   `Is this file for the State of California?`

   When the `IRSTAX` file is created, rename it `STATAX` by typing the following at the command prompt: `mv IRSTAX STATAX`.

3. Create the IRS transmittal file next.

   Re-run the `y16ten99file` command.

   Respond `N` to the prompt that reads:
   `Create a Combined Federal/State transmittal file?`

   Respond `N` to the prompt that reads:
   `Is this file for the State of California?`

The `IRSTAX` will be created. This is your IRS transmittal file.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 14-T
Transfer Transmittal File to PC

- Details to transmit IRSTAX file to IRS, refer to IRS Publication 1220 at http://www.irs.gov/pub/irs-pdf/p1220.pdf

- Also refer to Filing Information Returns Electronically (FIRE) at http://www.irs.gov/pub/irs-pdf/p3609.pdf.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 for Tax Year 2017

Final Save

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Task 16-T
Save History Files

- Execute Y17TEN99SAVE (Version H Only).
- Consolidated and Additional Data Files saved in HISTORY group.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

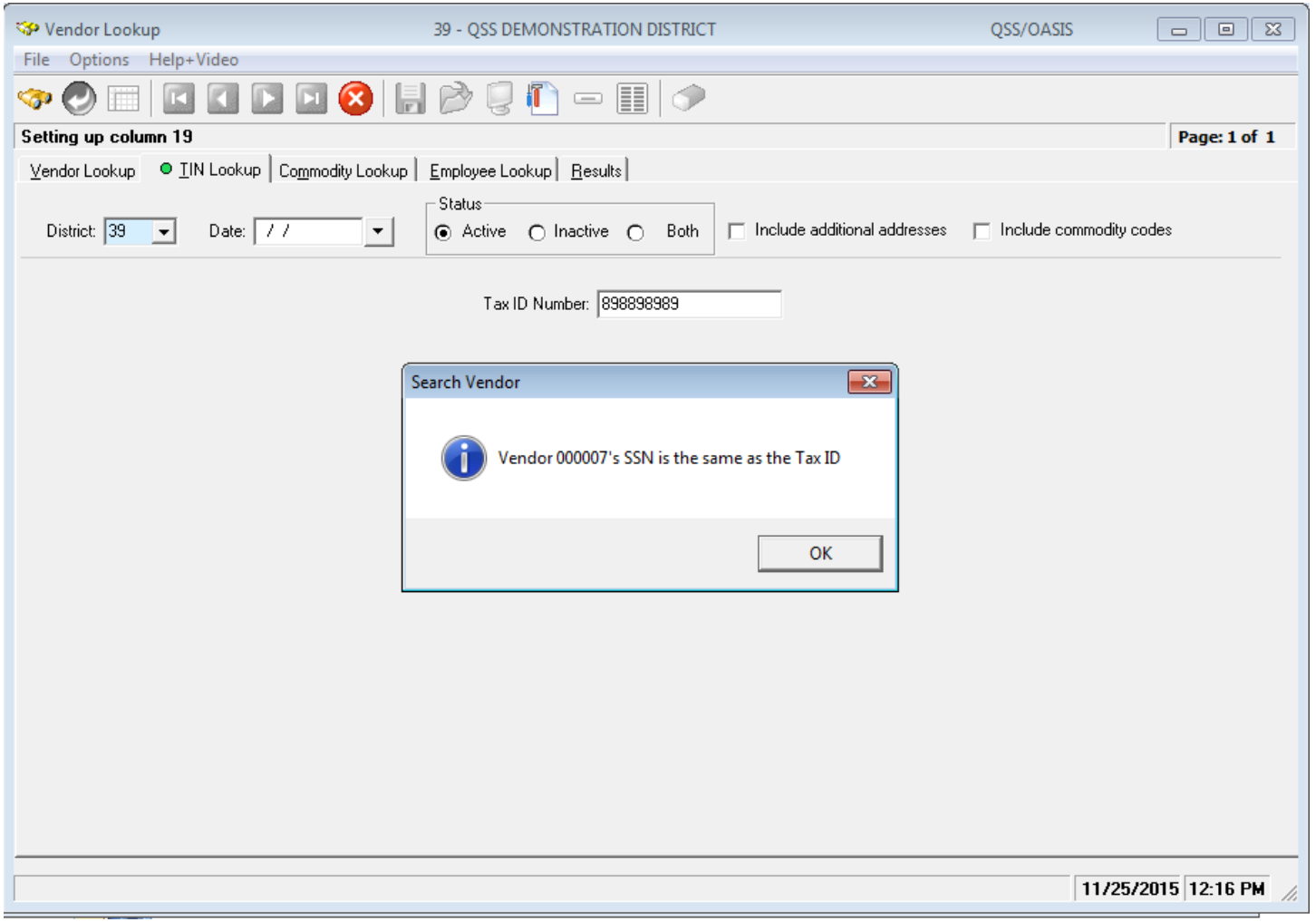
Additional Information

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Just some “Extra Help”!

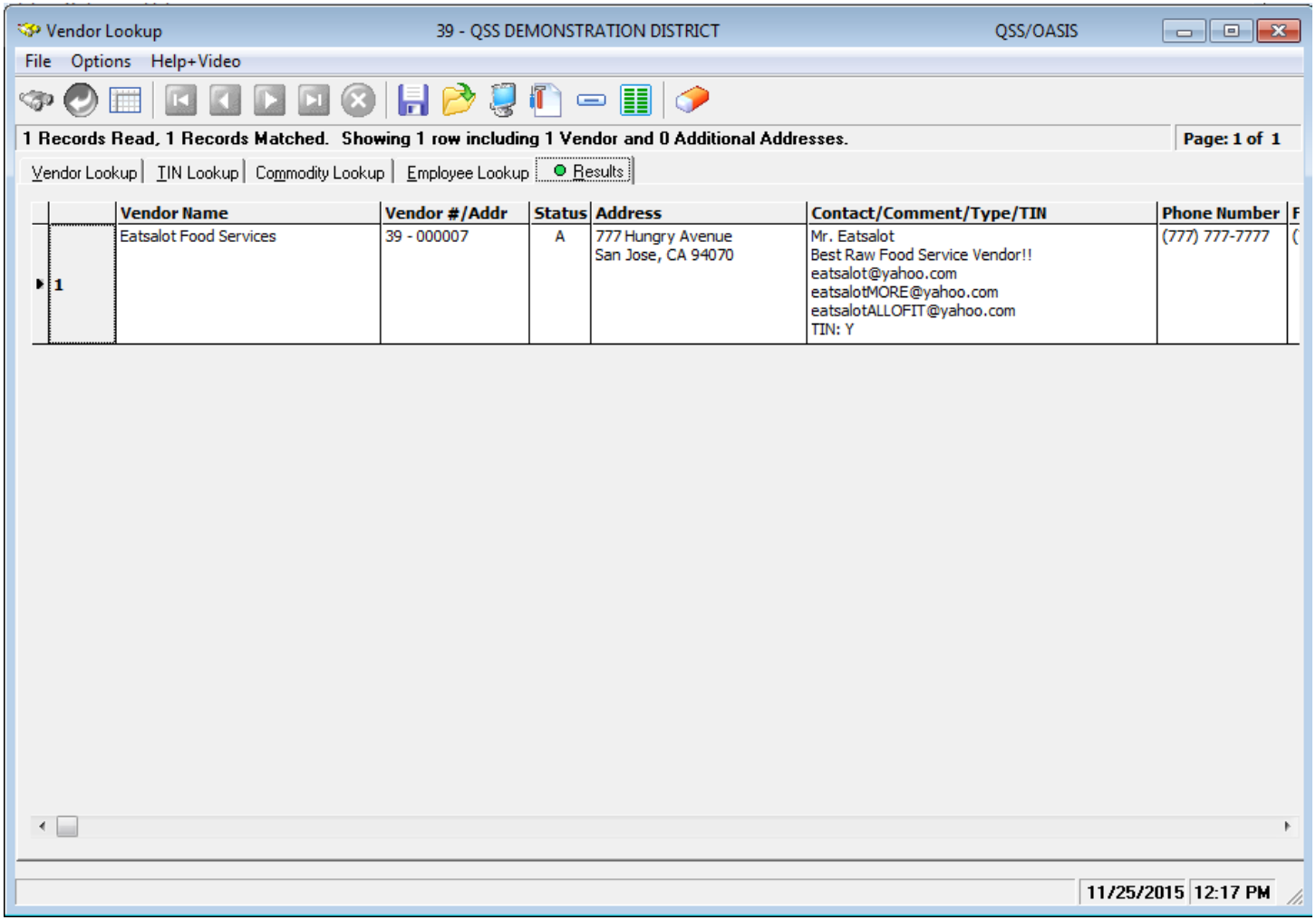
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Bonus Material
TIN Lookup Tab



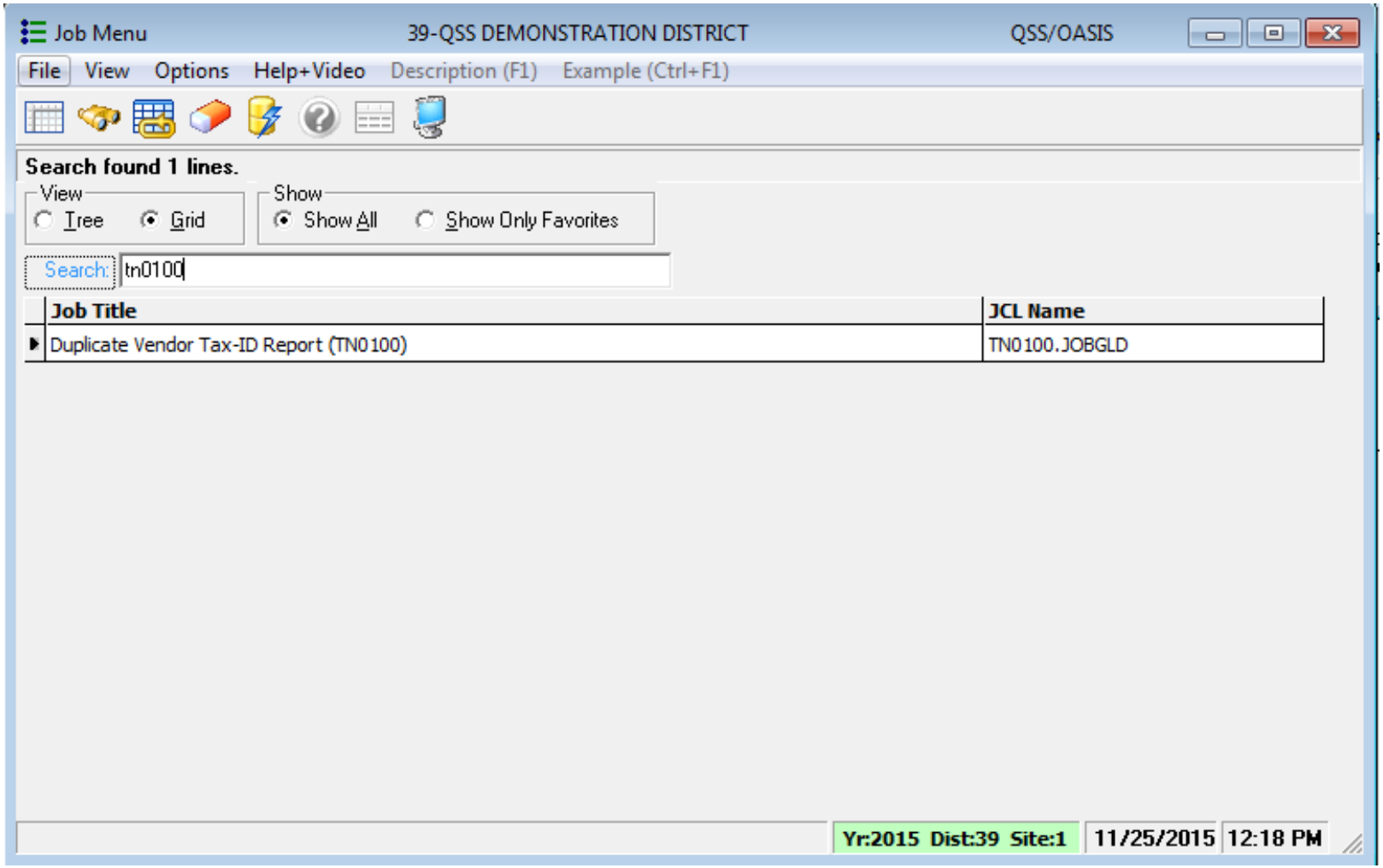
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Vendor Lookup by TIN
Results Tab



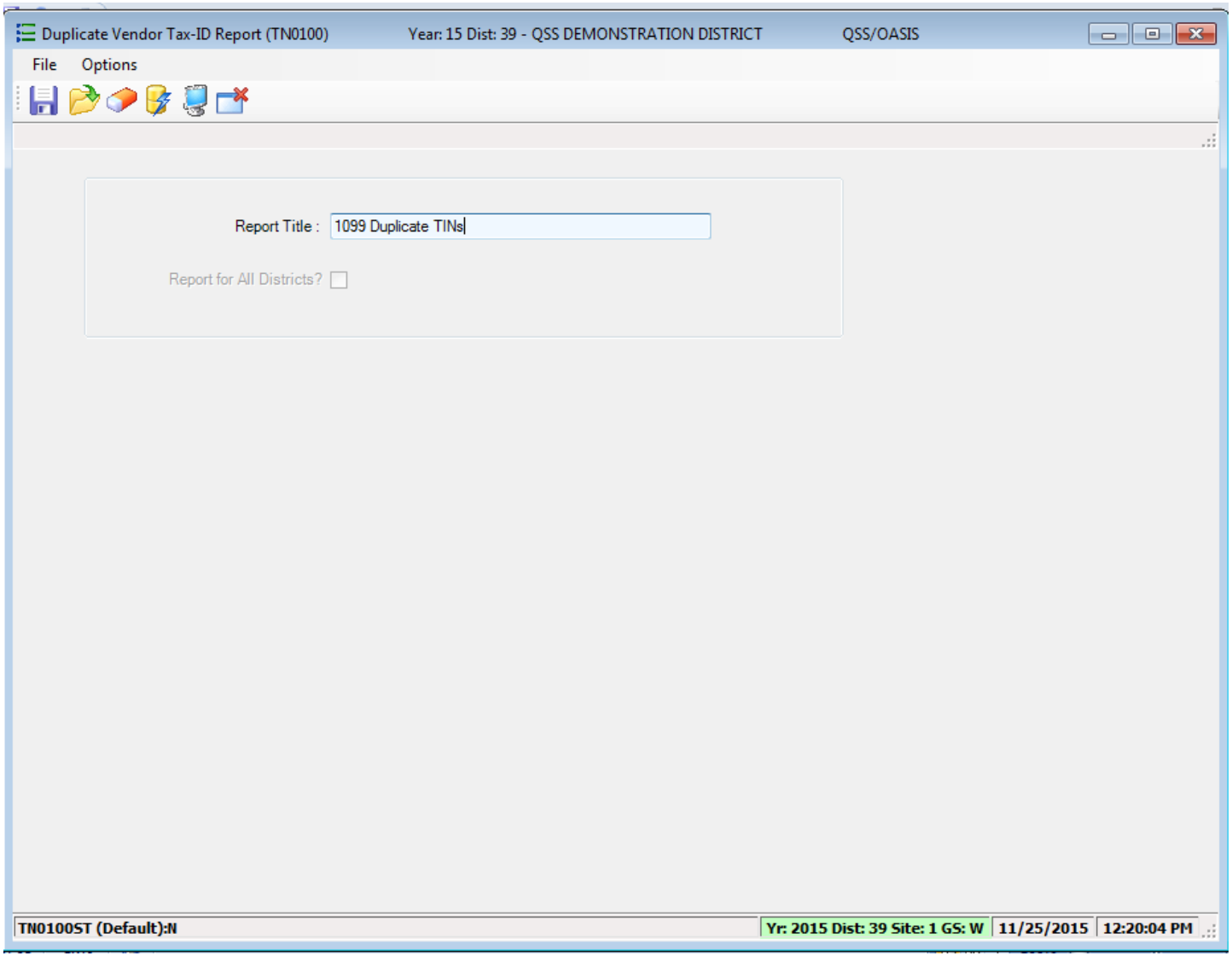
HARRIS School Solutions
Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.
Financial Solutions

Duplicate Tax ID Report (TN0100)



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Duplicate Tax ID Report (TN0100)



Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

Duplicate Tax ID Report (TN0100)

07 QSS DEMONSTRATION DISTRICT DUPLICATE TAX ID NUMBERS (TIN) FROM VENDOR FILE J2779 TN0100 H.00.01 11/29/13 PAGE 0
1099 Webinar - Duplicate TINs

REPORT DEFINITION

REPORT ALL DISTRICTS: NO

07 QSS DEMONSTRATION DISTRICT DUPLICATE TAX ID NUMBERS (TIN) FROM VENDOR FILE J2779 TN0100 H.00.01 11/29/13 PAGE 1
1099 Webinar - Duplicate TINs

DI-VENDOR#	VENDOR NAME	VENDOR ADDRESS	1099 FL	1099 NAME	TYPE	CAT	AUDIT INFO
BEGIN DUPLICATE GROUP FOR TIN 000-00000							
07-000101	Boop, Betty	123 Notebook Road Anytown, CA 94123	Y	Boop, Betty	EM		Will 11/07/2012 10:24
07-000019	Bugs Bunny Bundles Inc	123 Cobol Highway Toontown, CA 12345	N				Sere 01/20/2010 11:37
BEGIN DUPLICATE GROUP FOR TIN 111111111							
07-000012	Aggressive Accounting	999 Balanced Avenue Debitville, GA 77777	Y	Bumstead, Dagwood	1099		Will 02/23/2013 14:40
07-000140	TESTING EMPLOYEE VENDOR		Y	Bumstead, Dagwood			Will 08/09/2013 16:25
BEGIN DUPLICATE GROUP FOR TIN 123456789							
07-000139	ACME TNT	1122 BOOGIE BOOGIE AVENUE Cartoon Town, CA 94070	Y				DA07 10/15/2013 08:55
07-000283	All Things Jonesy	1234 Main Street Third line of address San Mateo, CA 12345-1234	Y	JONES, DAVEY	ART		Sere 10/14/2008 16:30

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 Processing Security Setup (MTUS GS52 Manual)

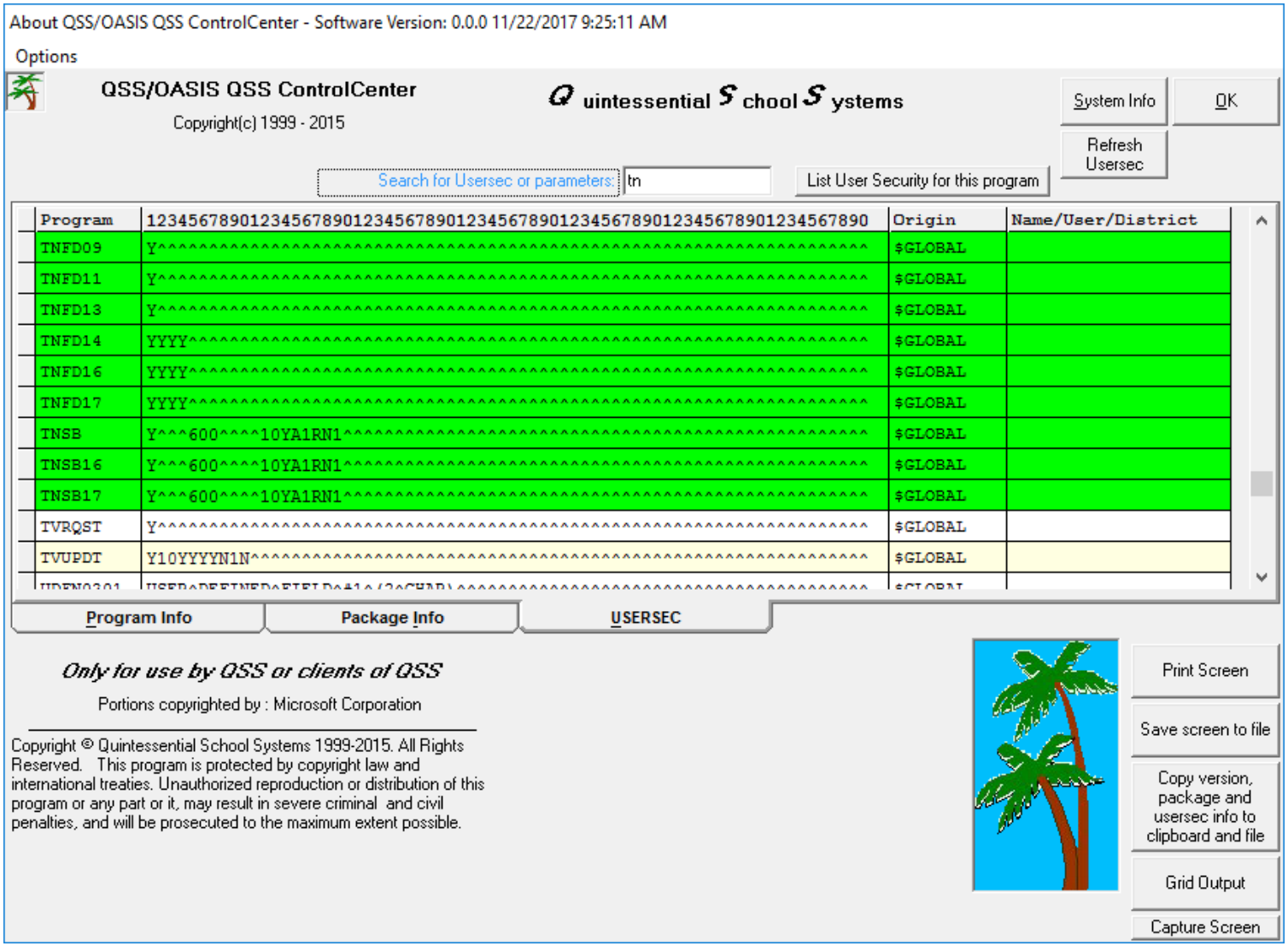
Table 2-240: User security records for the TAX module

USER SECURITY	ALLOWS YOU TO DEFINE OPTIONS FOR	PAGE
TNFD09	**1099-Misc Additional Data (TNFD09)** command	2-305
TNFDyy	**1099-Misc Additional Data (TNFDyy)** command[a]	2-305
TNSByy	**1099-Misc Prelist (TNSByy)** option	2-306
TNVIEW	**View 1099 Image** option	2-307
W2C	**Lookups/Uploads** command	2-307
W2EDyy	**W2 Data Edit (W2EDyy)** option on the tree view	2-308
W2EDMASK	SSN mask to use for **W2 Data Edit (W2EDyy)** option	2-308
W2HCVD	**Maintain Health Care Control Records** command	2-309
W2NPMN	**Maintain W2 "No-Print" Authorizations** command	2-309
W2POyy	**W2 Option Maintenance (W2POyy)** option	2-305
W2SByy	**W2 Prelist (W2SByy)** option	2-310
W2SRCH	*Search for Employees* form options	2-311
W2VIEW	**View W2 Image** option	2-311

a. The notation *yy* refers to the tax year, such as 11 for tax year 2011.

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 Usersec Options


About QSS/OASIS QSS ControlCenter - Software Version: 0.0.0 11/22/2017 9:25:11 AM
Options
QSS/OASIS QSS ControlCenter
Copyright(c) 1999 - 2015
Quintessential School Systems
System Info
OK
Refresh Usersec
Search for Usersec or parameters:
tn
List User Security for this program
Program
1234567890123456789012345678901234567890123456789012345678901234567890
Origin
Name/User/District
TNFD09 Y^^^

1099 for Tax Year 2017

Webinar Wrap Up

&

Q & A

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.

1099 for Tax Year 2017

Date and Time (Pacific)	Workshop Title & Announcement Flyer Links	Sponsor, Workshop Type, Location	Presenter / Q/A for Webinars	QSSUG Member or HSS-sponsored Reg. Cost	QSSUG Non-Member Reg. Cost	Status (See Legend Below)
Thursday **December 14, 2017** 10am-12 Noon	**1099 for Tax Year 2017** Download flyer	HSS Webinar **Give Feedback**	Don Hemwall Mike Smith	$0.00	N/A	Open

Copyright © Harris School Solutions. All Rights Reserved. Do not copy or distribute without written permission from Harris School Solutions.